

Southwest Tennessee Community College

CONTRACTOR SAFETY AGREEMENT FORM

This agreement must be reviewed and signed by all contractors/subcontractors prior to working at Southwest.

Contractor Company Name _____ Assigned Work Location(s) _____

Please initial each item.

- ____ 1. All contractor personnel must wear appropriate work apparel including personal protective equipment, as required.
- ____ 2. Hazardous chemicals are present at Southwest in certain buildings and operations. Contractor personnel must familiarize themselves with campus safety procedures and emergency evacuation plans for the area(s) they are working in.
- ____ 3. No hazardous or flammable chemicals may be brought on Southwest property without written approval from the EH&S office. Material Safety Data Sheets are required, for any chemicals that are permitted on campus.
- ____ 4. Possession of alcohol, illegal drugs or firearms on Southwest property is prohibited.
- ____ 5. Frayed or damaged extension cords/power cords are not permitted on Southwest work sites.
- ____ 6. The contractor is responsible for maintaining good housekeeping in and around their work area.
- ____ 7. The contractor will not discharge any chemicals, paints, oils, etc. substance to any drain without approval from Southwest Facilities Project Manager or the EH&S Office.
- ____ 8. Any contractor personal or property accidents or cases of job related injuries/illnesses must be immediately reported to Southwest Facilities Project Manager.
- ____ 9. Contractors/subcontractors shall know the location of the nearest fire extinguisher; pull station alarm and first aid equipment. In the event of a fire/emergency notify the nearest Southwest employee and the Facilities Project Manager.
- ____ 10. Contractor safety meetings must be held as needed to communicate job-site safety information for all contractors regularly working on Southwest property for extended periods of time.
- ____ 11. Contractor work will be periodically monitored by the Facilities Project Manager and the EH&S office to ensure adherence to Southwest requirements.
- ____ 12. Emergency and evacuation procedures shall be explained to the contractor by the Facilities Project Manager or designee prior to beginning work.
- ____ 13. Contractors will provide, if necessary, their employees Lock Out / Tag Out, Excavation/Trenching, and Confined Space Entry Training before work begins.

All contractors are required to sign, in agreement that they have received a copy of the Contractor Safety Agreement Form and have read and fully understand its contents. This form must be kept on file by the Facilities Project Manager.

The undersigned contractor represents and warrants that they shall comply with all applicable Federal, State and Local laws, regulations and rules while engaged to perform services for Southwest. Any contractors/subcontractors who violate these rules may be precluded from conducting work for Southwest. The contractor is also responsible for ensuring that all employees and subcontractors comply with these rules.

Contractor/Subcontractor/Laborer

Date _____ Print Name

Signature

Assigned Facilities Project Manager

Date _____ Print Name

Signature