

SOUTHWEST TENNESSEE COMMUNITY COLLEGE**SUBJECT: Minimum Faculty Teaching Qualifications****EFFECTIVE DATE: July 1, 2005; Revised May 5, 2023****Purpose**

The purpose of this policy is to establish the minimum credentials an individual must have to teach courses at Southwest Tennessee Community College (“Southwest” or “the College”).

Policy

Southwest adopts the following minimum credentials for the employment and teaching assignments of full-time and part-time (adjunct) faculty:

Transferable College-Level Courses

- Master’s degree in the teaching discipline; or
- Master’s degree in any discipline with a minimum of 18 graduate semester hours in the teaching discipline

College-Level Courses not Designed for Transfer

- Master’s with 18 graduate semester hours in the teaching discipline or a master’s degree in any discipline with 18 graduate semester hours in the teaching discipline;
- Bachelor’s degree in the teaching discipline; or
- Associate degree and demonstrated competencies in the course being taught as documented by one of the following:
 - Documented work experience that is directly related to the course(s) being taught; or
 - Professional, nationally recognized, achievement-based certification, or licensure in the course(s) content being taught
- Additional certification, registration, licensure, or specialized training might be required for areas or courses depending upon, but not limited to, factors such as program accrediting agencies.

Non-Transferable Developmental Courses

Developmental Mathematics

- Baccalaureate degree in mathematics and one (1) year of secondary or college teaching experience in mathematics; or
- Baccalaureate degree in a field related to mathematics (physics, engineering, or computer science) and 18 semester hours in mathematics (undergraduate, graduate, or a combination of undergraduate and graduate hours) and one (1) year of secondary or college teaching experience in mathematics; or
- Baccalaureate degree in education with 18 semester hours in mathematics (undergraduate, graduate, or a combination of undergraduate and graduate hours) and state certification to teach mathematics and one (1) year of secondary or college teaching experience in mathematics; or
- Master's degree in mathematics or a master's degree in another discipline with 18 graduate semester hours in mathematics and one (1) year of secondary or college teaching experience in mathematics.

Developmental Reading

- Baccalaureate degree in education with a professional teaching license for grades 1-8, or middle-school certification with an emphasis in language arts or reading and 9 semester hours in reading (undergraduate, graduate, or a combination of undergraduate and graduate hours), and one (1) year of teaching experience in reading; or
- Master's degree in education and 9 (nine) semesters hours in reading (undergraduate, graduate, or a combination of undergraduate and graduate hours) and one (1) year of teaching experience in reading; or
- Master's degree in reading and one (1) year of teaching experience in reading.

Developmental Study Skills

- Baccalaureate or master's degree in a teaching discipline and one (1) year of teaching experience.

Developmental Writing

- Baccalaureate degree in English or a related area (journalism) with 18 semester hours in English (undergraduate, graduate or a combination of undergraduate and graduate hours) and one (1) year of secondary or college teaching experience in English; or
- Baccalaureate degree in education with an endorsement in secondary English 7-12 and one (1) year of secondary or college teaching experience in English; or
- Master's degree in English and one (1) year of secondary or college teaching experience in English; or
- Master's degree in any discipline with 18 graduate semester hours in English and one (1) year of secondary or college teaching experience in English.

Graduate Teaching Assistants

- Master's in the teaching discipline;
- 18 graduate semester hours in the teaching discipline;
- direct supervision by a faculty member experienced in the teaching discipline, regular in-service training, and planned and periodic evaluations.

Source of Policy: _____	Responsible Administrator: <u>AVP of HR; VPAA</u>
Related Policy: <u>N/A</u>	TBR Guideline Reference: <u>N/A</u>
Approved: _____ President	Date: <u>May 5, 2023</u>