

SOUTHWEST TENNESSEE COMMUNITY COLLEGE**SUBJECT: Faculty Emeritus****EFFECTIVE DATE: May 2, 2001; Revised April 28, 2023****Purpose**

The purpose of this policy is to set forth the qualifications and procedure to request faculty emeritus status through Southwest Tennessee Community College (“Southwest” or “the College”).

Policy

Faculty members who have served Southwest for a sufficient length of time to qualify for state retirement benefits are eligible for faculty emeritus status upon retirement from the College.

1. Emeritus status is not automatic upon retirement.
2. Emeritus status is an honor bestowed for distinguished service to the College by a faculty member.
3. The President may recommend a retiring or retired faculty member for emeritus status on a quarterly basis. Such recommendation must include justification for awarding emeritus status. A memorandum detailing the request must be submitted to the President by the Vice President of Academic Affairs, who is to have adequately vetted the candidate prior to making the request.
4. The President and head of the Human Resources department will then sign the memorandum and submit it through the on-line routing and approval system to the TBR Vice Chancellor for Academic Affairs, then to the Chancellor’s Office.
5. After consultation with the Vice Chancellor for Academic Affairs, the Chancellor may make the recommendation to the Board for approval.
6. The title of Faculty Emeritus may be revoked if the faculty member engages in any of the following:
 - a. Dishonesty in teaching or research;
 - b. Conviction of a felony or of any crime involving moral turpitude; or
 - c. Capricious disregard of accepted standards of professional conduct.
 - The President must submit a written request to recommend revocation of the emeritus status using the on-line routing and approval system to include signatures from the President, the head of the College’s Human Resources department, the TBR Vice

