Instructions on Installing the Rave Guardian App on Your Cell Phone

You must have a cell phone to use the Rave Guardian App.

1. Download the Rave Guardian App from your Apple or Android phone onto your cell phone. NOTE: When you search for the Rave Guardian App through your phone's App store, you will find only one App called Rave Guardian).
2. Click on Install.
3. Open the App.
4. Click on Enter.
5. The App will default to the geographical location of the USA - keep this location.
6. Enter your personal phone number with area code (not an office phone number). Only enter numbers; the App will automatically input any dashes and parenthesis.
7. Click on Continue.
8. Verify the phone number you entered with the verification code that will be texted to your phone and enter that code number.
9. Select the check box that says you are agreeing to Guardian's Terms and Conditions Agreement.
10. Click on Continue.
11. Select your present physical location, then click Save. NOTE: Whenever you are physically present at another location at Southwest, you must select that location. The App has geo-fencing parameters associated with each campus or center location.
12. Is this you? Click Yes.
13. Choose the selection if you would like to receive updates from Rave Guardian.
14. For Settings: Access location? You will have three choices 1) Only while using App 2) Always Allow 3) Don't Allow. The App cannot be used if you choose Don't Allow. Southwest prefers that you choose Always Allow.
15. Welcome to Guardian – Click on "Ok, got it" at the bottom of the phone's screen.
16. At the top left corner of the screen, touch "Hi, (your name)".
17. This will take you to your account profile where you can voluntarily enter information regarding your emergency contacts, vehicles and medical information that you wish to share. Only Southwest's Police Services and Public Safety would have access to this information.

You will now see the Rave Guardian App's face with options for use:

- Inbox – Allows you to receive messages associated with Guardian (alert responses, etc.).
- Emergency Numbers – Provides a resources list of local community emergency numbers.
- Safety Timer – Allows you to set up a time period for your walk. You will need to choose either the Official Guardian (which is STCC Police Services) or Friends and Family (this would be a social contact).
- Chat – Allows you to report and incident or medical emergency.
- Call STCC Police Services – Allows you to call Southwest's Police Services and Public Safety. (It will default to your location).
- Call Memphis Police – Allows you to call the Memphis Police Department. (It will default to your location).

You have successfully completed the installation of the Rave Guardian App onto your cell phone.

At any time, you may delete the Rave Guardian App.