

**REQUEST FOR RFP SERVICES FORM**

Date: Click here to enter text.

Department Requesting Competitive RFP: Click here to enter text.

Description of the Service(s) to be acquired: Click here to enter text.

Description of procuring institution’s efforts to used existing institutional employees and resources:

­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(signature of person completing form)

Click here to enter text.

Date