

**NAVSUPPACT MID-SOUTH BUILDING
CAC ACCESS / ISSUE APPLICATION**

From:

To: Email to pflakes@southwest.tn.edu or fax to 333-4855

Subj: Request for Identification Badge, and access to restricted spaces

APPLICANT INFORMATION

Name (Last, First, Middle Initial)		Gender	Citizenship	SSN:
NAVY COLLEGE/UNIVERSITY: SOUTHWEST Tennessee Community College		Title: Student		Date of Birth:
Height:	Weight:	Hair Color:	Eye Color:	Home Phone:
Address: City, State, Town, Zip Code			Expiration Date:	

COMMAND ACCESS REQUEST

<input type="checkbox"/> New Access	<input type="checkbox"/> Access Modification
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REASON FOR BADGE ISSUANCE

<input type="checkbox"/> Initial Issue	<input type="checkbox"/> Renewal	<input type="checkbox"/> Replacement
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EXTERNAL BUILDING ACCESS:

**External Building(s), Days, and Time for access (EX: 455, Mon-Fri, 0600-1800)
S-241, Navy College Building – during scheduled class times and during the day
Mon-Fri for advising/study/computer lab access.**

Student Signature:	Date:

ONLY COMMAND APPOINTED AUTHORIZED PERSONNEL CAN SIGN REQUEST

Authorizing Official: (Last Name, First and Middle Initial)	Telephone Number:
Authorizing Official Signature: (N/A when emailed, verified by email from authorizing official)	Date:

Privacy Act Statement

AUTHORITY: 5 U.S.C. 301; EO 12356; EO 9397
PRINCIPAL PURPOSE: To facilitate verification of a personnel security clearance for an individual applying for building access in connection with their livelihood or official duties.
ROUTINE USES; Information may be furnished to Federal, state, or local agencies for regulatory and law enforcement purposes.
DISCLOSURE: Voluntary; however, refusal to furnish requested information may result in inability to verify essential personal information and approve requested building pass application.
COLLEGE STUDENTS: Receipt of this form by email confirms you have read and understand this **privacy act statement.**