


2011-2012
ARTICULATION & TRANSFER AGREEMENT
Between
The University of Memphis
And
Southwest Tennessee Community College

Students who complete the Associate of Applied Science degree in Paralegal Studies at Southwest Tennessee Community College will be accepted as transfer students at The University of Memphis pursuant to this agreement after meeting all admission requirements. They will also need to be admitted to the University College in order to pursue the Bachelor of Professional Studies degree with a concentration in Paralegal Services.

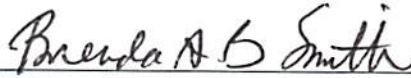
Upon successful completion of the following requirements, the Bachelor of Professional Studies degree with a concentration in Paralegal Services will be awarded by The University of Memphis to holders of the Associate of Applied Science degree in Paralegal Studies from Southwest Tennessee Community College:

- 42 upper-division credit-hours successfully completed at The University of Memphis;
- a minimum of sixty (60) credit-hours taken at a regionally-accredited, four-year institution;
- a minimum of thirty (30) of the final sixty (60) credit-hours required for the degree taken at The University of Memphis;
- a final, cumulative grade point average of at least 2.00 with a 2.25 grade point average within the coordinated study (major); and,
- all other University of Memphis degree requirements in accordance with the attached articulation description.

This agreement takes effect upon approval by representatives from Southwest Tennessee Community College and The University of Memphis and will be reviewed annually by representatives from both institutions.



Dr. Dan L. Lattimore, Dean
University College
The University of Memphis



Ms. Brenda A.B. Smith, Interim Dean
Career Studies
Southwest Tennessee Community College

Date: _____

Date: 9/20/11

**Southwest Tennessee Community College¹
AAS - Paralegal Studies Degree Plan
Freshman and Sophomore Years**

- I. General Education Requirements (18 hrs)²**
 ENGL 1010 English Composition I
 ENGL 1020 English Composition II
 MATH 1530 Statistics
 SPCH 2010 Oral Communication
 **** **** Humanities and/or Fine Arts
 **** **** Social and Behavioral Sciences
- II. Required Paralegal Core Courses (30 hrs)**
 LEGL 1040 Introduction to Law
 LEGL 1045 Legal Research
 LEGL 1050 Family Law
 LEGL 1055 Legal Ethics and Professionalism
 LEGL 1080 Law Office Management
 LEGL 2030 Courts and Procedures I
 LEGL 2035 Courts and Procedures II
 LEGL 2040 Legal Writing
 LEGL 2045 Legal Internship³
 LEGL 2100 Computer Research and Legal Software
- III. Other Required Course (3 hrs)**
 OFAD 1150 Microsoft Office Applications
- IV. Concentration Courses and LEGL Elective (9 hrs)⁴**

¹ Transfer hours without University of Memphis equivalents will be used as electives toward the Bachelor of Professional Studies degree.

² Additional general education courses will be required upon transfer to The University of Memphis.

³ Southwest Tennessee Community College requires the successful completion of a 60 clock-hour internship. The University of Memphis requires the successful completion of a 150 clock-hour internship. Students transferring to The University of Memphis pursuant to this agreement should complete a 150 clock-hour internship while attending Southwest Tennessee Community College; otherwise, an additional upper-division LEGL course must be taken upon transfer to The University of Memphis.

⁴ *LEGL 1070 - Torts* is recommended as an LEGL elective.

**The University of Memphis
BPS - Paralegal Services Degree Plan
Junior and Senior Years**

I. PROGRAM SUMMARY

General Education	Any Necessary Remaining Credit-Hours
Coordinated Study:	
Paralegal Core/Law-Related Electives Courses	15
Written Communications Requirements	6
Interdisciplinary Requirements	12
Thematic Studies	6
Senior Project	3
General Electives	0-19
Total Credit-Hours Required for BPS Degree:	120

II. PROGRAM IN DETAIL

In addition to completing The University of Memphis' undergraduate general education requirements, students pursuing the BPS in Paralegal Services degree must complete all University College degree/graduation requirements and take courses for the "Coordinated Study" degree component according to the following guidelines:

A. Paralegal Requirements (15 hrs)

*(Select five courses from the following group which were **not** taken at Southwest Tennessee Community College; A minimum grade of "C-" is required in each course taken.)*

<u>Course No.</u>	<u>Course Name</u>	<u>Hours</u>	<u>Semester(s) Offered</u>
CJUS 3510	Law and Society	3	
CJUS 3521	Constitutional Criminal Procedure	3	
CJUS 4530	Principles of Evidence and Proof	3	
COMM 4812	Communications Law in Performing Arts	3	
FIR 3310	Real Estate Principles	3	
FIR 4011	Estate Planning and Law of Taxation	3	
JOUR 4700	Mass Communications Law	3	
LEGL 3481	Family Law	3	Fall
LEGL 3482	Labor Law	3	Spring
LEGL 3484	Bankruptcy Practices	3	Fall
LEGL 3485	Real Estate Practices	3	Spring
LEGL 3486	Criminal Law and Procedure	3	Spring
LEGL 3487	Administrative Law and Procedure	3	Fall
LEGL 4450	Legal Research and Writing III	3	Fall (Odd Years)
POLS 4200	Environmental Law, Policy & Regulation	3	
POLS 4222	Urban Politics	3	

B. Written Communications (6 hrs)

- ENGL 3500 - Practical English Grammar

And

- ENGL 3604 – Persuasive Writing
- or**
- MGMT 3510 – Business Communications

C. Interdisciplinary Requirements (12 hrs)

(Select one course from each of the groups listed below)

Group 1: Business and Administrative Applications

ACCT 3011 Business Law
 CJUS 4180 Corporate and White Collar Crime
 FIR 3130 Legal, Social & Political Environment of Business
 FIR 4011 Estate Planning and Law of Taxation
 FIR 4310 Real Estate Law
 MGMT 3215 Management of Human Resources
 PADM 3601 Public Administration
 POLS 4221 Urban Administration

Group 2: Philosophical and Constitutional Perspectives

CJUS 4531 Issues in Constitutional Rights
 HIST 3275 History of the Jewish People
 HIST 3840 United States Constitutional History
 HIST 3881 Black American History
 HIST 4851 History of Women in America
 HIST 4941 History of the American Indian
 PHIL 3741 African-American Philosophy
 PHIL 4551 Social and Political Philosophy
 POLS 4211 Constitutional Law: National Powers
 POLS 4212 Constitutional Law: The Origins and Evolution of
 Civil Liberties in the United States
 POLS 4405 Origin and Development of American Political
 Thought

Group 3: Law in Society

CJUS 3426 Corrections in America
 CJUS 3510 Law and Society
 CJUS 3521 Constitutional Criminal Procedure
 CJUS 4170 Prevention and Deterrence to Crime
 CJUS 4520 Substantive Criminal Law
 PADM 4208 Mental Health Policy and Law
 PADM 4209 Aging Policy and Law

POLS 4416	African-American Political Thought
POLS 4504	International Law
SOCI 3420	Sociology of the South
SOCI 3541	Criminology

Group 4: Ethical/Moral/Social Issues

ANTH 3242	Peoples of Africa
CJUS 3152	Drug Addiction and Alcoholism
CJUS 4130	Ethical Dilemmas in Criminal Justice
PHIL 3411	Contemporary Moral Problems
PHIL 3511	Ethics
PHIL 3514	Biomedical Ethics
POLS 3402	Legal/Political Thought: Modern
SOCI 3422	Racial and Ethnic Minorities
SOCI 3432	Sociology of Gender
SOCI 4420	Racial Inequality
SOCI 4442	Sociology of Poverty
SOCI 4460	Black and White Women in the South
SOCI 4631	Cities in Change

D. Thematic Studies (6 hrs)

Students complete a total of six credit-hours in a University College thematic studies course(s) of their choosing. These courses are designed to broaden a student's knowledge of significant themes in social, political, and religious history. Only specifically-designated courses will meet this requirement. For a complete list of approved courses, see:

http://www.memphis.edu/univcoll/courseinfo/thematic_studies.php

E. Senior Project (3 hrs)

UNIV 4995 Senior Project

Students will enroll in the senior project during their last undergraduate semester at The University of Memphis. The senior project is an online course delivered via *eCourseware* to a maximum of 12 paralegal students per course section. [For more details about *eCourseware*, students should log onto the Advanced Learning Center's web site at: <http://alc.memphis.edu>].

A student's senior project should illustrate the extent to which the student can manage a significant independent study research project in a thoughtful and professional manner. It is the culmination of the student's academic program and should grow out of the student's interest in a particular issue within the law.

F. Elective Hours (0-19 hrs)

Elective courses are taken as needed to reach a minimum total of 120 credit-hours. Electives may be taken from any academic course offerings. University

College recommends that students use elective hours to earn a minor. Minors in Legal Thought, Criminal Justice, Political Science, Management, or Sociology can usually be earned with a minimum number of additional credit-hours if students carefully select courses used to fulfill General Education and Concentration requirements. Students should see their advisor and refer to The University of Memphis' *Undergraduate Bulletin* for information about specific course requirements for minors.