

Southwest Tennessee Community College

Tennessee Dual Enrollment Grant

Definition: Tennessee Dual Enrollment Grant

The Tennessee Dual Enrollment Grant program is defined as a grant for study at an eligible postsecondary institution that is funded from net proceeds of the state lottery and awarded to students who are attending high school and who are also enrolled in college courses at eligible postsecondary institutions for which they will receive college credit.

General Requirements and Instructions:

The Tennessee Dual Enrollment Grant provides financial assistance to qualified high school students in pursuit of postsecondary study at an eligible Tennessee public or private institution while receiving dual high school and college credit.

The application must be completed and processed by the deadline date each semester in order for a student to participate and receive funding from this grant. The student and high school official must complete and sign Sections I & II; respectively, and submit the application to the postsecondary institution to which the student is seeking admission. The processing deadline dates for the award year are: September 1 for fall enrollment and February 1 for spring or summer enrollment.

To participate in the Tennessee Dual Enrollment Grant program, a student must be enrolled for college courses leading towards a degree for which they also earn high school credit. The grant shall not be utilized for college-level course of study that does not meet high school requirements for graduation. For continued participation, a student must maintain a 2.75 cumulative college grade point average that shall be certified by an Enrollment Services representative each semester. Once the courses and minimum cumulative grade point average are certified, a representative of the Cashier's Office shall process the award. **College courses taken under the restrictions of this grant do not count towards the Tennessee HOPE Scholarship college GPA and the attempted credit hours limitation.**

Students eligible to participate in the Tennessee Dual Enrollment Grant program may receive up to \$600 per award year (\$300 per semester), paid at the rate of \$100 per postsecondary semester/term credit hour. This grant is subject to the availability of funding and shall only be applied towards college tuition. Other college costs not covered by this grant are the responsibility of the student.

Students applying for the Tennessee Dual Enrollment Grant program must seek certification from the high school's principal or counseling staff that they are eligible for participation and that the selected postsecondary courses will meet high school graduation requirements. Furthermore, the student shall contact the Admissions Office of the selected eligible postsecondary college to apply for admission as a dual enrollment student. The student applying for the Tennessee Dual Enrollment Grant program must be certified as eligible by the high school, have selected postsecondary courses approved by the high school as meeting high school graduation requirements, and gain admission to the postsecondary institution as a dual enrollment student and be enrolled in a high school-approved course of study.

For answers to more questions regarding the Tennessee Dual Enrollment Grant program requirements, please contact the Tennessee Student Assistance Corporation (TSAC) at (615) 741-1346 or toll free at 1-800-342-1663. You may visit the TSAC website at www.collegepaystn.com for more details or call the Dual Enrollment office at Southwest at (901) 333-5274.

Submit Dual Enrollment Grant Application to:

**Southwest Tennessee Community College
Dual Enrollment Office
Attn: Angela K. Ventura-Wooten
737 Union Avenue, Parrish Building 231
Memphis, TN 38103
or**

**Download application form at
www.southwest.tn.edu**

Section I: Student Information

- **Please complete this section of the application to certify your eligibility to participate in this grant program. Submit the completed application to the Dual Enrollment Office.**

Important: The student must complete an application for dual enrollment admission at an eligible postsecondary institution in addition to completing this form.

Please Print

Name: _____ Social Security Number: _____
Last First Middle

Permanent Address: _____
Street City State Zip Code

Telephone Number: (____) _____ Date of Birth: ____/____/____
Month Day Year

E-mail Address: _____

Gender (select one): Male Female Date of TN residency: ____/____/____
Month Day Year

Have you been convicted of committing a felony? (please circle one choice No Yes)

If yes, please give date of conviction ____/____/____
Month Day Year

Are you a U.S. citizen? Yes, I am a U.S. citizen
 No, but I am an eligible non-citizen. Registration #A _____
 No, I'm none of the above

Race (select one): Black American Asian American
 Caucasian Hispanic American
 Native American Indian Other _____

STUDENT: I understand that failure to apply and enroll at an eligible postsecondary institution will void the processing of this application to participate in the Dual Enrollment Grant program. I understand that the application shall be properly completed each semester in order to qualify. I understand that the grant shall be utilized for courses I complete that count toward high school graduation requirements and hours of postsecondary credit. I also understand that if I withdraw from the eligible postsecondary institution, I will be asked to pay the postsecondary institution for the courses, less any refund warranted by the postsecondary institution's refund policy.

Student's Signature Date

Parent or Guardian Date

Student Name _____

Section II: High School Principal or School Counselor

- This section is to be completed and signed by the School Principal or School Counselor at the high school.

The student is scheduled to graduate from _____
Name of High School

Student's grade level completed: _____ 10th _____ 11th _____
Anticipated Graduation Year

Student's highest composite score: ACT _____, Date _____; or, SAT _____, Date _____

Sub-Scores: Reading _____ English _____ Mathematics _____ Science _____

Student's unweighted GPA _____ on a 4.0 scale.

If the student successfully completes the following postsecondary courses, this credit will also satisfy the high school graduation requirements as specified:

Postsecondary Institution Course Credit				High School Requirements
Course Number	Course Name	Credit Hours	Semester/Year	High School Graduation Requirement

PRINCIPAL OR COUNSELOR: I certify that the information reported in this application is accurate to the best of my knowledge. I authorize the postsecondary institution to exchange pertinent information deemed necessary to establish dual enrollment participation and for the Tennessee Student Assistance Corporation to properly administer the TN Dual Enrollment Grant program. I understand that false information provided in this application will result in award forfeiture or a refund and/or dismissal to participate in the Dual Enrollment Grant program.

High School Counselor or Principal's Signature

Print Name Above

Date Signed

Student Name _____

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Section III: Eligible Postsecondary Institution Information

- This section is to be completed and signed by the Enrollment Services Office and Cashier’s Office representatives at the postsecondary institution.

Postsecondary Institution: _____

Course Number	Course Name	Credit Hours	Semester/Year	Cumulative College GPA

(Please check, if applicable) The student is a new applicant and therefore does not have a college GPA.

Semester Award Amount: \$_____ (must not exceed \$300 per semester/term)

I have reviewed the foregoing information in this application and certify, to the best of my knowledge, that all information contained in this application is accurate and complete. Finally, I certify the applicant is eligible for dual enrollment at the postsecondary institution listed above.

Enrollment Services Representative Signature

(_____)_____
Enrollment Services Office Phone Number

Print Name Above

Date Signed

Cashier’s Representative Signature

(_____)_____
Cashier’s Office Phone Number

Print Name Above

Date Signed