

**SOUTHWEST TENNESSEE COMMUNITY COLLEGE****SUBJECT:** Vehicle Replacement**EFFECTIVE DATE:** July 1, 2007**1. Policy**

Southwest Tennessee Community College assigns an estimated number of life years a vehicle should remain in service. Assuming they are properly maintained, a life of 12 years is assigned or 180,000 miles.

Vehicles should be replaced also;

- When the cost of repair is estimated at 50% of the vehicle's Blue Book value,
- When a vehicle has a history of excessive repairs but has not reached either the mileage or time component of the standard replacement cycle,
- When a vehicle is involved in an accident the total cost of repair shall be no greater than 80% of the vehicle's fair market value, and
- When its fair market value is less than \$500.

**2. Vehicle Utilization**

Vehicles with mileage in excess of 100,000 miles are limited to in-town use only.

**3. Procurement**

Vehicle purchases should be based on a cost benefit analysis that includes the life cycle costs associated with the specific vehicle model as related to its intended use. Fuel efficiency and environmental impact should be considered.

**4. Vehicle Replacement Fund**

A minimum of \$50,000 should be transferred to the Renewal and Replacement Fund (R&R) annually if College resources permit.

**Source of Policy:** Financial & Admin. Services**Related Policy:** N/A**Approved:** \_\_\_\_\_  
**President****Responsible Vice President for**  
**Administrator:** Financial and Admin. Ser  
**TBR Policy Reference:** N/A  
**TBR Guideline Reference:** N/A**Date:** July 1, 2007