

**APPLICATION FOR INDIVIDUAL REQUESTS FOR FACULTY  
DEVELOPMENT FUNDS**

**Description of Proposed Program:**

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**Dates, Location, and Deadlines of Program:**

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**How will this experience benefit you and Southwest?**

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**How do you expect to implement the results of this experience?**

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**Does this relate to your FDP goals? Yes No**

**If so, how?**

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**Estimated Budget:**

Registration Fee: \_\_\_\_\_

Transportation: \_\_\_\_\_

Lodging: \_\_\_\_\_

Meals: \_\_\_\_\_

Educational Materials: \_\_\_\_\_

Other: \_\_\_\_\_

TOTAL EXPENSES: \_\_\_\_\_

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Department Chair's Signature**

The applicant agrees to contact the Center for Faculty Development to arrange appropriate means of disseminating information relating to this development activity within 30 days of the completion of the activity.