

SOUTHWEST

TENNESSEE COMMUNITY COLLEGE

P.O. Box 780 • Memphis, TN 38101-0780 • (901) 333-5000 • www.southwest.tn.edu

OFFICE OF ADMISSIONS

COURSE APPROVAL FORM FOR TRANSIENT STUDENT

*Student Name: _____ Southwest ID: _____

*Date of Birth: _____ eMail: _____

Contact Phone: _____

*Term Approved: Summer _____ Fall _____ Spring _____

This form should be submitted by any student desiring to enroll at Southwest Tennessee Community College with the intention of transferring the credit to their home institution. Student should request official transcripts of coursework completed at Southwest immediately upon completion of work.

COURSES APPROVED FOR ENROLLMENT

SOUTHWEST COURSE		YOUR INSTITUTION COURSE EQUIVALENT	
Course Subject	Course No.	Course Subject	Course No.

I understand that approval of this request is effective only for the period indicated above.

Student e-Signature: _____ Date: _____

*Advisor e-Signature: _____ Date: _____

*Required Field

Completed form can be emailed to admissions@southwest.tn.edu or uploaded to the Admissions Office at the [Admissions Documents/Forms Upload page](#) (Go to www.southwest.tn.edu/admissions/ and look under **Quick Links**).

Macon Cove Campus • Union Avenue Campus • Fayette Site • Gill Center • Maxine A. Smith Center • Millington Center • Whitehaven Center

Southwest Tennessee Community College, a Tennessee Board of Regents institution, is an affirmative action/equal opportunity college.