

**Memorandum of Understanding  
Dual Admissions Program  
Southwest Tennessee Community College  
and  
Tennessee State University**

This agreement, by and between Southwest Tennessee Community College, hereinafter referred to as "Southwest" and Tennessee State University, hereinafter referred to as "TSU," is for the purpose of providing a Dual Admissions Program as further defined in the Overview and Purpose.

Whereas it is to the mutual benefit to Southwest and TSU to establish and offer a Dual Admissions Program for students, Southwest and TSU have agreed to the terms and provisions set forth in this Agreement.

**Overview**

The Dual Admissions Program (DAP) between community colleges in the Tennessee Board of Regents System (TBR) and universities in the Tennessee Board of Regents System offers students a structured, guaranteed pathway for attaining a Bachelor's degree. The goal of this agreement is a seamless transition by providing one curriculum plan for earning the associate and bachelor's degrees. The purpose of Dual Admissions is to ease the transfer process and foster students' academic success. The advantage of a dual admissions agreement is that students have direct contact with both community college and university faculty and staff throughout the program. In addition, the dual admissions program provides enhanced advisement and transition support services.

**Eligible to Apply for Dual Admissions (DAP) Program**

A student must meet the following conditions to be eligible:

- Plan to pursue a Bachelor's Degree at TSU
- Meet current admission criteria for Southwest
- Apply before earning 30 or more college-level semester hours and earn a cumulative GPA of 2.0; cumulative 2.75 GPA for the Associate of Science in Teaching (A.S.T.) Degree
- Enter Southwest under the 2004 or later catalog.

**Students' Responsibilities**

Southwest students who fulfill the requirements of DAP are guaranteed acceptance to TSU. Students must meet additional program admission requirements.

- Apply and be admitted to Southwest.
- Complete an application for Dual Admissions Program and a non-binding Intent-to-Enroll form.
- Earn an Associate of Science (A.S.), Associate of Arts (A.A.) or Associate of Science in Teaching (A.S.T.) Degree from Southwest.
- Maintain a 2.0 cumulative GPA (2.75 for the A.S.T. Degree) to be in good standing in the Dual Admission program.

- Complete all required high school courses prior to transition to TSU.
- Re-apply as a transfer student if there is an enrollment at another institution between period of enrollment at TSU and graduation from Southwest.
- Re-apply to the Dual Admissions Program if there is a break of more than a year in attendance at Southwest.
- Accept financial aid awards only from the institution in which they are enrolled.
- Complete financial aid paperwork for TSU prior to enrolling.

### **Institutions' Responsibilities**

- Southwest will provide TSU with a copy of the DAP application, community college application and high school transcript
- Both Southwest and TSU will track Dual Admissions students in their student information systems.
- Both Southwest and TSU will assign each student to an advisor from each campus.
- Each institution will develop a web site specifically for the Dual Admissions Program.
- At the end of each semester, student will request Southwest to provide TSU with a transcript. Courses will be posted as transfer credit in the student information system at TSU.
- Each institution will establish a primary and secondary campus contact.
- Southwest will accept any appropriate credit taken at TSU by the student towards the associate degree.
- TSU will provide Dual Admissions students with a limited use TSU Identification Card for the purpose of access to the TSU libraries and the fitness center.
- TSU will provide Dual Admissions students with access to identified university cultural events and lecture series.
- TSU will provide Dual Admissions students with complimentary access to select university athletic events.

### **Terms of Ineligibility**

- Participation in only one Dual Admissions Program at a time.
- Failure to complete the Associate degree at STCC.
- Failure to adhere to the provisions of DAP.
- A written withdrawal from the program.

### **Advantages for the participating institutions**

- Southwest can attract highly motivated students who plan to attend TSU as they earn their associate's degree.
- With increased ease of transitioning between Southwest, TSU will achieve a higher transfer rate.
- An improved Southwest transfer rate will lead to increased baccalaureate attainment.
- Southwest students will be encouraged to pursue a bachelor's degree after completing an associate's degree, which will increase educational attainment levels of students.
- Southwest can track educational achievement of their graduates.

- Southwest and TSU can benefit from joint recruitment in area high schools.
- Students will arrive at TSU better prepared for upper division courses in their major fields of study.
- TSU will have a qualified and identified source of students that require minimal recruitment effort.

**Advantages for students**

- Students are guaranteed acceptance to TSU. Additional requirements may be needed for special programs.
- Students can save money by enrolling for their first two years at Southwest with lower tuition and fees.
- Students will become familiar with TSU staff and academic advisers, which will facilitate the transition process.
- Students will be able to view their entire degree plans at the onset of their college career.
- Students will receive academic advising from both Southwest and TSU, including early advisement from TSU.
- Students will be able to register during the priority registration time period at TSU during the semester of graduation from Southwest.

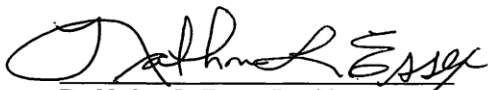
**General Terms and Conditions**

Tennessee State University and Southwest Tennessee Community College agree that in the performance of this Dual Admissions Agreement they will comply with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Executive Order 11,246, the Americans with Disabilities Act of 1990 and the related regulations to each. Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students or applicants for admission as students on the basis of race, religion, creed, color, sex, age, disability, veteran status, national origin, or any other classification protected by Federal, or Tennessee constitutional or statutory law.

This agreement will take effect on September 11, 2014 for implementation in the fall semester.

The terms of this agreement shall be perpetual duration; however, the parties mutually agree that the agreement may be amended or terminated, as needed, by written agreement between the Presidents of TSU and Southwest.

IN WITNESS HEREOF, the parties cause this Dual Admissions agreement to be executed.



Dr. Nathan L. Essex, President  
Southwest Tennessee Community College

9/11/14  
Date



Dr. Glenda Glover, President  
Tennessee State University

9/11/2014  
Date

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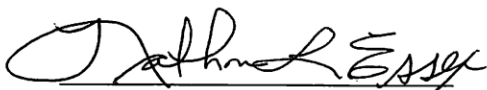
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