



TDLWD UI Division

Unemployment Insurance Benefits

Tennessee Department of Labor and Workforce Development

Division of Employment Security

TUC WORK SEARCH LOG

You must make (3) different work searches each week you claim benefits.

You must document work search activity each week by completing a TUC Work Search Log. You may log into www.jobs4tn.gov to search for work online. This activity can be used when completing your TUC Work Search Log. **If you give false information about your work search activity you may lose your benefits.** Copy this form as needed and document all your job search contacts for the length of your job search. Retain copies of TUC Work Search Logs for your records for at least (3) years after your benefit year ends. You must provide copies of your TUC Work Search Log to TDLWD upon request. List all employers you have contacted each week. If you applied online and received a confirmation notice, you are encouraged to print and save this document with your work search log. Print your name and last (4) of your social security number on each TUC Work Search Log.

Name: _____ Last (4) SSN: _____

Week Beginning Sunday (MM/DD/YY) _____ through Saturday (MM/DD/YY) _____

DATE OF CONTACT MM/DD/YY	BUSINESS NAME, ADDRESS AND PERSON'S EMAIL OR WEB ADDRESS	PERSON'S NAME, TITLE AND PHONE NUMBER	METHOD OF CONTACT	JOB APPLIED FOR	RESULTS OR FOLLOW UP ACTION **
	1. Business Name and Address Email or Web Address	Name Title Phone Number			
	2. Business Name and Address Email or Web Address	Name Title Phone Number			
	3. Business Name and Address Email or Web Address	Name Title Phone Number			