

# SOUTHWEST

TENNESSEE COMMUNITY COLLEGE

P.O. Box 780 • Memphis, TN 38101-0780 • (901) 333-5000 • www.southwest.tn.edu

## Automatic Deposits Authorization Form (for employee payroll and reimbursements)

Employee Name (Please Print)	Banner ID

*I hereby authorize Southwest Tennessee Community College to initiate credit entries to the following accounts:*

Deposit #1 Checking Account
Bank Name: _____
Bank Transit/ABA #: _____
Account #: _____
Amount or Percentage: _____

Deposit #2 Savings Account
Bank Name: _____
Bank Transit/ABA #: _____
Account #: _____
Amount or Percentage: _____

*I understand that this authorization may be terminated at any time by the college or named financial institution.*

Employee Signature	Date

**FOR CHECKING ACCOUNTS, PLEASE ATTACH A VOIDED CHECK**

Macon Cove Campus • Union Avenue Campus • Fayette Site • Gill Center • Millington Center • Southeast Center • Whitehaven Center

Southwest Tennessee Community College, a Tennessee Board of Regents institution, is an affirmative action/equal opportunity college.