

Minutes/Progress Report of FDEC Committee
August 26, 2002

Present: V. Robertson, J. Santi, M. Pratt, H.T. Ray, J. Van Dyke, L. Lipinski, V. Cook, G. Whaley

The committee met after the Development Day activity to summarize the decisions made by the departments. Most departments were unable to finish filling out the worksheets on which sources would be used for faculty evaluation and the component weight of each source. They also did not get to the section asking each department to identify which activities are required and which are optional. The committee agreed to follow up and be sure this information is made available to the committee by Sept. 16th. Vicki has a list of committee members who are willing to give extra help to departments who need it.

We discussed our role in Development Day and concluded that we would be responsible for the activity scheduled for Jan. 13, 2003. We would like to stick with a 1/2 day activity, and Vicki suggested we begin thinking of a relevant program.

During the Development Day assembly, our chairperson, Vicki Robertson, described the faculty development funds that would be available to approved faculty. She told the faculty that Sept. 30th is the deadline for fall applications. The committee should have the same budget it had last year, and she will check into the Autian account to see what specific amount is available. Faculty were told to check on the Faculty Website and the Faculty Senate Website for the application form.

The committee was asked to review a request for reimbursement for travel and tuition for Lillie Lewis. This was received after the travel took place, and the committee voted to deny this request because it did not follow the proper application sequence and should have had approval before the activity occurred.

Vicki asked all committee members to email their schedules to her. She will select a meeting day after she receives this information.