

**Faculty Senate Meeting
Southwest Tennessee Community College
Hospitality Room, Macon Campus 3 pm**

Minutes

April 5, 2005

A. Call to Order and Roll Call

The meeting was called to order at 3:00 p.m. on April 5th, 2005 by L. Smith.

The following Senators were present for roll call:

S. Haley, M. Bodayla, L. Smith, V. Cook, V. Gray, J. Redmond, G. Spencer, J. Stewart, S. Dunn, L. Smart, B. Turner, D. Smith, L. Pope, R. Magtoto, L. Peeples, R. Schlichter, L. Jones, C. Wagner, M. Beloate, T. Campbell, C. McKinney, T. McColgan, L. Regan.

The following Senators were absent:

D. Railston, C. Vineyard, M. Cutler, J. Pritchard, B. Drake, D. Boland

The following Senators submitted proxies:

D. Branch, R. Magtoto

B. Reading and Approval of Minutes

The minutes were approved as written.

C. Faculty Senate Election Results

L. Smith reported on the Faculty Senate elections. S. Haley has been elected as Faculty Senate President for 2005-2006. The meeting was turned over to S. Haley at this time. S. Haley thanked all of the senators for their hard work over the past year. He proposed that we keep the SEC the same as last year but opened the floor for any nominations. There were no nominations. L. Smart moved that the SEC from 2004-2005 be reelected for 2005-2006. L. Regan seconded the motion which passed.

D. Reports from Senate Officers and Senate Committees

1. Senate Executive Committee

- a. Senate Committee Liaison (L. Miller) - No report
- b. Curriculum Committee Liaison (C. McKinney) - No report
- c. Scholarship Committee Liaison (L. Smith) - No report

2. Academic Matters Committee (S. Dunn) - No report

3. Grade Appeals Committee (S. Shaw) - No report

4. Faculty Handbook Committee (D. Smith) - No report

5. Faculty Development and Evaluation Committee (K. Singleton) - No report

6. Faculty Welfare Committee (C. Berry) - No report

7. Senate Scholarship Committee

L. Smith reported that she is working with the STCC Scholarship Committee to get names of students eligible for the Senate Scholarship.

8. The following are College Standing Committees with specific Senate Relationships:

- a. Curriculum Committee - No report
- b. Promotion and Tenure Committee - No report
- c. Readmission Appeals Committee - No report

E. Unfinished Business

1. Faculty Web Site Update – J. Redmond
J. Redmond reported that we are on target to have the newsletter on line by July 1st. The site will be used to post information about faculty accomplishments. S. Haley announced that J. Pritchard has written a novel which he will be signing at Burke's Bookstore soon. More details regarding this issue will be distributed.

2. I Can Learn Update – M. Beloate
M. Beloate reported that bids will be solicited for Math programs and department faculty will be able to look at the proposals and be involved in selection. No timeline has been established yet.

F. New Business

1. Senator Recognition – L. Smith

L. Smith welcomed the new senators, Jeffrey Stewart and Lisa Jones. L. Smith thanked all faculty on the senate for all the help over the last year. She presented a gift to S. Haley as outgoing President and passed around pens for all senators.

2. Faculty Senate Elections – L. Smith
See above C.

3. Copier breakdown, equipment problems – L. Smith
L. Smith reported that the copier in the Whitehead building is never working. Many senators discussed problems they had also encountered. It seems to be happening at all campuses. S. Haley indicated the SEC will address this issue with the President.

5. Other Issues

a. Faculty Ombudsman

S. Haley would like to create a new position for the Faculty Senate, a Faculty Ombudsman. The responsibilities of the Ombudsman would be:

The Ombudsman would act as a neutral agent in faculty concerns and informally assist to resolve issues related to faculty academic rights, responsibilities, and working environment while promoting the values of fairness, equity, justice, equality of opportunity and mutual respect. In essence, the faculty ombudsman would be an independent, neutral person to whom faculty could turn to in an informal and confidential manner for help with their concerns about the college and its community.

S. Haley indicated that this position could be helpful to those who have confidential issues which they do not want to discuss with the Senate or SEC.

L. Smart moved that this position be created, L. Smith seconded the motion which passed. C. McKinney will serve in this position for the 2005- 2006 year.

b. SEC Meeting – S. Haley

S. Haley indicated that the SEC will meet with Dr. Essex, Dr. Miller and Dr. Dhingra on April 6th, 2005 to discuss summer school issues.

Due to the salary equity this year, funds are not available to guarantee two classes for everyone. Department heads were told they must use the money in the budget to cover summer classes for Summer I. S. Haley asked the Senate for suggestions to take to Dr. Essex.

R. Schlichter asked how funds for the second summer term will be funded?

After much discussion the Senate agreed that the SEC should ask the President to give everyone at least one class and then distribute the rest of the funds equitably. We were reminded of a previous situation where summer classes were cancelled after students registered and it caused major issues.

- c. Vice President Search – S. Haley
The search committee has recommended two candidates to the President. No decision has been made yet.
- d. Dr. Miller – S. Haley
Dr. Miller is scheduled to be at the May meeting to provide an update on previous issues.
- e. Promotion/Tenure Appeal – S. Haley
S. Haley reported that R. Schlichter has asked the Senate to look into his tenure appeal. His appeal for tenure was turned down by the President due to low enrollment in his area. R. Schlichter stated that he has met with the President regarding the tenure and the President stated he would review the appeal.

G. Spencer raised the issue of marketing which the Senate has discussed many times. If marketing issues are addressed correctly, we would have students in our classes and low producing programs would not be in jeopardy. L. Smart asked the SEC to take up the marketing issue again with the President.

S. Haley will also ask the Faculty Welfare Committee to address the procedure used in the promotion and tenure process.

- f. Social Security Numbers
C. McKinney asked what has been done to prevent the use of social security numbers to identify faculty and staff. Some schools do not use social security numbers. The SEC will address this issue with the President.
- g. S. Haley thanked L. Smith for all her help and support this year on Senate issues. M. Bodayla encouraged all faculty who have been nominated for awards to follow through with submitting their dossier.

F. Adjournment.

The meeting was adjourned at 4:00 p.m. The next meeting is scheduled for May 3rd at 3 p.m. in the Faculty Lounge on the Union Campus.

* Senate Sharepoint Web Site: <http://internal.southwest.tn.edu/fac-senate/>

2005-2006 Senate

President: Steve Haley shaley 5635 __x__

Division Senators:

Division Senators of Liberal Studies and Education - Five Seats.

Roll

(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice)

Mary Ann Bodayla (2yrs)	mbodayla	Social Behav. Sci./Crim. Just.	5197__x__
Doug Branch (2yrs)	dbranch	Fine Arts/Lang. and Lit.	4483_Proxy_
Lilliette Smith (2yrs)	ljsmith	Social Behav. Sci./Crim. Just.	4125__x__
Vava Cook (1yr)	vcook	Education	4648__x__
Victoria Gray (1yr)	vgray	Social Behav. Sci./Crim. Just.	4678__x__

Division Senators of Business, Career Studies and Technology - Five Seats.

(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)

Jerry Redmond (2yrs)	jredmond	Information Tech., Graph. Arts.	4410__x__
Gary Spencer (2yrs)	gspencer	Engineering Tech.	4404__x__
Jeffrey Stewart (2yrs)	jstewart	Indus & Environ Technologies	4665__x__
Sarah Dunn (1yr)	sdunn	Information Tech., Programming	4152__x__
Lee Smart (1yr)	lsmart	Accountancy/ Office Adm.	6025__x__

Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.

(Nursing, Mathematics, Natural Sciences, Allied Health)

Bill Turner (2yrs)	wturner	Mathematics	6023__x__
Doug Smith (1yr)	dsmith	Natural Sciences	4128__x__
Linda Pope (1yr)	lpope	Allied Health	5056__x__
Roma Magtoto (2yrs)	rmagtoto	Nursing	5435_Proxy_

Department Senators:

Division: Business, Career Studies & Tech.

Departments:

- Accountancy, Office Admin. & Career Studies
- Administration & Paralegal Studies
- Info. Tech. & Graphic Arts Tech.
- Engineering Technologies
- Indus & Environ Technologies

Leslie Peeples (2yrs)	lpeeples	Accountancy/ Office Adm.	4006__x__
Christy Vineyard (2yrs)	ccrabtree	Business Adm. and Paralegal St.	4668_absent_
Roger Schlichter (1yr)	rschlichter	Information Tech./Graphic Arts	4144__x__
Lisa Jones (2yrs)	lgjones	Engineering Tech.	4983__x__
Carl Wagner (2yrs)	cwagner	Industrial and Environ. Tech.	4160__x__

Division: Liberal Studies & Education

Departments:

- a. Developmental Studies**
- b. Fine Arts, Languages, and Literature**
- c. Education**
- d. Social & Behavioral Science/ Criminal Justice**

Mickey Beloate (1yr)	mbeloate	Developmental Studies	6015__x__
John Pritchard (1yr)	jpritchard	Fine Arts/Language and Literature	5645__absent__
Toni Campbell (1yr)	tcampbell	Education.	5353__x__
Clark McKinney (1yr)	cmckinney	Social Behav. Sci./Crim. Just	4574__x__

Division: Math, Natural Sciences & Health Sciences

Departments:

- a. Mathematics**
- b. Natural Sciences**
- c. Nursing**
- d. Allied Health**

Tamara McColgan (2yrs)	tmccolgan	Mathematics	5530__x__
Bob Drake (1yr)	bdrake	Natural Sciences	4501__absent__
Loretta Regan (2yrs)	lregan	Nursing	5447__x__
Delores Boland (1yr)	dboland	Allied Health	5542__absent__

- Senators are exempt from serving on other standing committees.
- Senators rotating off the Senate after this meeting:
Dale Railston __absent__
Max Cutler __absent__

Membership of Faculty Senate Committees for 2004-2005

ACADEMIC MATTERS: Sarah Dunn (**Chair**), Clarence Christian, Patsy Fancher, Ron Gephart, Lillie M. Jackson, Pat Keene, Leslie Peeples, Carl Swoboda, Sarah Warrington

GRADE APPEALS: Sandy Shaw (**Chair**), Larry Butts, Lisa Fuller, Steve Katz, Virginia Melvin, Sandy Shaw, Dewey Sykes, Mary Vines, Karen Webb

FACULTY HANDBOOK: Douglas Smith (**Chair**), Pat Foley, Tracy Freeman, Victoria Gray, Phyllis Porter, Tracy Rusco, Dagny Wright

FACULTY DEVELOPMENT AND EVALUATION: Kathy Singleton, (**Chair**), Linda Lipinski (**Assist. Chair**), Mathilda Doorley, Evelyn Little, Ross Land, Loretta Regan, Vicki Robertson, Jane Santi, Donna Toole, Janice Van Dyke, Georgia Whaley, Darius Wilson

FACULTY WELFARE: Clair Berry(**Chair**), Kun-San Chang, Vava Cook, Sarah Dunn, Carol Gazik, Liz Lawrence, Megan Murphy, Bridgett Smith, Rita Springer, Robert Tate, Donald Thomas, Lois Washington, Twyla Waters, Clemetee Whaley, Robert Whaley

(AD HOC) SENATE SCHOLARSHIP COMMITTEE : to be appointed;

ELECTION COMMITTEE: Lilliette Smith (**Chair**), Clark McKinney, Linda Pope, Jerry Redmond, Bill Turner.

The following are College Standing Committees with specific Senate Relationships: (See Constitution.)

CURRICULUM COMMITTEE: liaison to be appointed;

PROMOTION AND TENURE COMMITTEE: David Brace, Carolyn Brown, Grace Cox, Rose Cummings, Tom Curry, Harry Nichols, Rodney Whitaker. Alternates: Charles Bryant, Jr., Dr. Kun-San Chang, Clemetee Whaley.

READMISSION APPEALS: Lafayette Gatewood, Asmelash Ogbasion, Indiren Pillay, Linda Pope, Donna Toole, MaLinda Wade.

(AD HOC) MERIT PAY COMMITTEE: Tamara McColgan (**Chair**), Clair Berry, Osborne Burks, Lillie M. Jackson, Liz Lawrence, Lillie Lewis, Loretta McBride, Anne Mitchell-Hinton, Clementee Whaley, Dagny Wright.

4/4/2005