

Draft

**Faculty Senate Meeting
Southwest Tennessee Community College
Faculty Lounge, Union Campus 3 pm**

Minutes

March 1, 2005

A. Call to Order and Roll Call

The meeting was called to order at 3:00 p.m. on March 1, 2005 by S. Haley.

The following Senators were present for roll call:

S. Haley, M. Bodayla, D. Branch, L. Smith, V. Cook, J. Redmond, G. Spencer, D. Railston, S. Dunn, L. Smart, B. Turner, D. Smith, L. Pope, R. Magtoto, L. Peeples, C. Vineyard, R. Schlichter, M. Beloate, J. Pritchard, T. Campbell, C. McKinney, T. McColgan, B. Drake, L. Regan.

The following Senators were absent:

M. Cutler, D. Boland

The following Senators submitted proxies:

V. Gray, C. Wagner

B. Reading and Approval of Minutes

The minutes were approved as written.

C. Reports from Senate Officers and Senate Committees

1. Senate Executive Committee
 - a. Senate Committee Liaison (L. Miller) - No report
 - b. Curriculum Committee Liaison (C. McKinney)
C. McKinney provided an update on the January and February Curriculum meeting. The notes will be posted on the senate web site.
 - c. Scholarship Committee Liaison (L. Smith) – No report
2. Academic Matters Committee (S. Dunn) – No report
3. Grade Appeals Committee (S. Shaw) – No report
4. Faculty Handbook Committee (D. Smith) – No report
5. Faculty Development and Evaluation Committee (K. Singleton) – No report
6. Faculty Welfare Committee (C. Berry) – No report
7. Senate Scholarship Committee – No report
8. The following are College Standing Committees with specific Senate Relationships:
 - a. Curriculum Committee – See C. 1. b. above
 - b. Promotion and Tenure Committee – No report
 - c. Readmission Appeals Committee – No report

D. Unfinished Business

1. Faculty Web Site Update – J. Redmond
J. Redmond will coordinate the Faculty Web Site. The web site will be up and running by July 1st. Faculty members will be picked at random to be highlighted on the site. J. Redmond requested information from senators to put on the site. The deadline for submitting information will be the last Tuesday of each month. S. Haley recommended that Department Heads be contacted about submitting information.

2. Traffic Information Update – S. Haley
No report

E. New Business

1. Dr. Miller
Dr. Miller was not able to attend the Faculty Senate Meeting.
2. Faculty Awards – M. Bodayla
M. Bodayla reported the procedure which will be used for Faculty Awards this year. The Faculty Senate will send notices to faculty regarding Faculty Awards. The Academic Dean's Office (currently Arch Griffin's office) will collect the dossiers and select individuals to evaluate them. All materials will need to be submitted by April 8th. The Award Ceremony is scheduled for May 6th. M. Bodayla asked Senators to nominate candidates for each award and encourage all faculty to apply.
3. Faculty Senate Elections – L. Smith
L. Smith shared with the Faculty Senate the time table for the upcoming election. The election will begin Friday, March 4th and continue until March 18th. Voting will be done on line, so every faculty member will have adequate time to vote.

The 2005-2007 Departmental Representatives are:

- L. Peebles, Accountancy/Office Administration
- C. Vineyard, Business Adm. And Paralegal Studies
- L. Jones, Engineering Tech.
- M. Beloate, Developmental Studies
- T. McColgan, Mathematics
- B. Drake, Natural Sciences
- L. Regan, Nursing

S. Haley is the candidate for the Faculty Senate President. His Position Paper is posted on the Faculty Senate Website. L. Smith will send all Faculty a notice about how to access his Position Paper.

4. Update from SEC meeting with Dr. Miller – S. Haley
Dr. Miller was unable to attend the Senate meeting, the following was reported to the Senate by Steve Haley. The issues were discussed with Dr. Miller at a previous SEC meeting.
 - Parking. Dr. Miller supports registering two cars instead of just one. She will take the issue to the Senior Staff Meeting.
 - Overload Pay. This issue was raised with Dr. Miller regarding disparity in overload pay. Dr. Miller stated that there are currently no funds available after the salary equity study. She will take this issue to the Senior Staff Meeting.
 - Summer School. S. Haley reported that there is no change from last summer. With the increase in wages from the Salary Equity Study, more money will be needed to cover summer classes. Dr. Miller will do the best that she can given the financial impact to allow summer classes. S. Haley will try to get the policy used for Summer, 2004.
 - Graduation Date. The date set for this year's graduation is 5 days after grades are submitted. The reason for the date had to do with obtaining the Pyramid for the ceremony. Arch Griffin stated that next year's date could also be the same. Dr. Miller was not sympathetic to changing the date to be closer to the end of exams.
 - Objectives for next year. The SEC discussed objectives for the coming year.
 - o The SEC asked Dr. Miller to provide more direction to the Deans, etc. on evaluations to allow for more consistency in evaluations. This is especially important if we institute a Merit Pay System.

- o There needs to be more communication between Deans and Faculty about issues. The summer schedule was discussed where there will be 20 minutes between class. No faculty input was provided.
- o Academic Resource Center. Faculty no longer have access to the Academic Resource Center for testing of students outside of the class. Dr. Miller stated that when the budget was cut to fund the Salary Equity Study, the Academic Resource Center's budget was cut limiting service. She promised to revisit this issue.

5. Other Issues

a. Student Academic Rights

S. Haley addressed the bill in the legislature regarding student academic rights. He read a response from Middle Tennessee State University and East Tennessee State University. The bill is SB 1117. S. Haley asked the Faculty Senate for a response to send to TBR. After much discussion, Clark McKinney moved and M. Bodayla seconded the following motion.

“The Southwest Tennessee Community College Faculty Senate supports the responses of MTSU and ETSU. However, the STCC Senate objects to allowing the legislature to develop student grievance procedures. This responsibility should remain with TBR and the individual schools.” The motion passed with one opposed. The response will be submitted to Dr. Paula Short at TBR.

b. Duplication of On Line Courses

S. Haley discussed SB 0148 which prevents duplication of on line courses across the State. S. Haley reported that Robbie Melton of RODP feels that this is already being addressed at the state level. R. Schlichter asked how courses not in RODP are evaluated to prevent duplication. S. Haley will get more information on this issue and report back to the Faculty Senate. General discussion followed. Reasons to oppose the bill included loss of academic freedom and enrollment being compromised. L. Smart moved that the Faculty Senate oppose the bill. M. Bodayla seconded. The motion passed.

c. Promotion and Tenure.

There seems to be some discrepancy in the procedures used for voting on candidates eligible for Promotion and Tenure among departments. This procedure needs to be addressed so it is consistent across the college.

d. Surveys

M. Bodayla is taking a survey on the issues of Merit Pay and the Academic Resource Center. Please send her any comments that you have on either of these issues.

e. Merit Pay Committee

The Merit Pay Committee chaired by T. McColgan has met and is looking at other schools to see if they have merit pay or not. The Administration has stated that additional raises from the college will only be given by merit. This does not include any cost of living raises given by they state.

T. McColgan asked about Phase II of the Salary Equity Study. L. Smith indicated nothing has been done on this issue at this time. S. Haley will check with Dr. Dhingra.

- f. Printed Schedule
S. Haley reported that Dr. Miller is not real sympathetic to going back to the printed schedule.
- g. Registration Issues
The SEC will raise this issue with Dr. Miller.

F. Adjournment.
The meeting was adjourned at 4:15 p.m. The next meeting is scheduled for April 5th at 3 p.m. in the Hospitality Room on the Macon Campus.

* Senate Sharepoint Web Site: <http://internal.southwest.tn.edu/fac-senate/>

2004-2005 Senate

President: Steve Haley shaley 5635 __x__

Division Senators:

Division Senators of Liberal Studies and Education - Five Seats. Roll
(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice)

| | | | |
|------------------------|----------|--------------------------------|-------------|
| Mary Ann Bodayla (1yr) | mbodayla | Social Behav. Sci./Crim. Just. | 5197 __x__ |
| Doug Branch (1yr) | dbranch | Fine Arts/Lang. and Lit. | 4483 __x__ |
| Lilliette Smith (1yr) | lsmith | Social Behav. Sci./Crim. Just. | 4125 __x__ |
| Vava Cook (2yrs) | vcook | Education | 4648 __x__ |
| Victoria Gray (2yrs) | vgray | Social Behav. Sci./Crim. Just. | 4678_Proxy_ |

Division Senators of Business, Career Studies and Technology - Five Seats.

(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)

| | | | |
|---------------------|-----------|---------------------------------|------------|
| Jerry Redmond (1yr) | jredmond | Information Tech., Graph. Arts. | 4410 __x__ |
| Gary Spencer (1yr) | gspencer | Engineering Tech. | 4404 __x__ |
| Dale Railston (1yr) | drailston | Indus & Environ Technologies | 4152 __x__ |
| Sarah Dunn (2yrs) | sdunn | Information Tech., Programming | 4152 __x__ |
| Lee Smart (2yrs) | lsmart | Accountancy/ Office Adm. | 6025 __x__ |

Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.

(Nursing, Mathematics, Natural Sciences, Allied Health)

| | | | |
|--------------------|----------|------------------|------------|
| Bill Turner (1yr) | wturner | Mathematics | 6023 __x__ |
| Doug Smith (2yrs) | dsmith | Natural Sciences | 4128 __x__ |
| Linda Pope (2yrs) | lpope | Allied Health | 5056 __x__ |
| Roma Magtoto (1yr) | rmagtoto | Nursing | 5435 __x__ |

Department Senators:

Division: Business, Career Studies & Tech.

Departments:

- a. Accountancy, Office Admin. & Career Studies

- b. Administration & Paralegal Studies**
- c. Info. Tech. & Graphic Arts Tech.**
- d. Engineering Technologies**
- e. Indus & Environ Technologies**

| | | | |
|-------------------------|-------------|---------------------------------|--------------|
| Leslie Peeples (1yr) | lpeeples | Accountancy/ Office Adm. | 4006__x__ |
| Christy Vineyard (1yr) | ccrabtree | Business Adm. and Paralegal St. | 4668__x__ |
| Roger Schlichter (2yrs) | rschlichter | Information Tech./Graphic Arts | 4144__x__ |
| Max Cutler (1yr) | mcutler | Engineering Tech. | 4166_absent_ |
| Carl Wagner (1yr) | cwagner | Industrial and Environ. Tech. | 4160__Proxy_ |

Division: Liberal Studies & Education

Departments:

- a. Developmental Studies**
- b. Fine Arts, Languages, and Literature**
- c. Education**
- d. Social & Behavioral Science/ Criminal Justice**

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|-----------------------|------------|-----------------------------------|-----------|
| Mickey Beloate (2yrs) | mbeloate | Developmental Studies | 6015__x__ |
| John Pritchard (2yrs) | jpritchard | Fine Arts/Language and Literature | 5645__x__ |
| Toni Campbell (2yrs) | tcampbell | Education. | 5353__x__ |
| Clark McKinney (2yrs) | cmckinney | Social Behav. Sci./Crim. Just | 4574__x__ |

Division: Math, Natural Sciences & Health Sciences

Departments:

- a. Mathematics**
- b. Natural Sciences**
- c. Nursing**
- d. Allied Health**

| | | | |
|-----------------------|-----------|------------------|---------------|
| Tamara McColgan (1yr) | tmccolgan | Mathematics | 5530__x__ |
| Bob Drake (1yr) | bdrake | Natural Sciences | 4501__x__ |
| Loretta Regan (1yr) | lregan | Nursing | 5447__x__ |
| Delores Boland (2yrs) | dboland | Allied Health | 5542__absent_ |

- Senators are exempt from serving on other standing committees.

Membership of Faculty Senate Committees for 2004-2005

ACADEMIC MATTERS: Sarah Dunn (**Chair**), Clarence Christian, Patsy Fancher, Ron Gephart, Lillie M. Jackson, Pat Keene, Leslie Peeples, Carl Swoboda, Sarah Warrington

GRADE APPEALS: Sandy Shaw (**Chair**), Larry Butts, Lisa Fuller, Steve Katz, Virginia Melvin, Sandy Shaw, Dewey Sykes, Mary Vines, Karen Webb

FACULTY HANDBOOK: Douglas Smith (**Chair**), Pat Foley, Tracy Freeman, Victoria Gray, Phyllis Porter, Tracy Rusco, Dagny Wright

FACULTY DEVELOPMENT AND EVALUATION: Kathy Singleton, (**Chair**), Linda Lipinski (**Assist. Chair**), Mathilda Doorley, Evelyn Little, Ross Land, Loretta Regan, Vicki Robertson, Jane Santi, Donna Toole, Janice Van Dyke, Georgia Whaley, Darius Wilson

FACULTY WELFARE: Clair Berry(**Chair**), Kun-San Chang, Vava Cook, Sarah Dunn, Carol Gazik, Liz Lawrence, Megan Murphy, Bridgett Smith, Rita Springer, Robert Tate, Donald Thomas, Lois Washington, Twyla Waters, Clemetee Whaley, Robert Whaley

(AD HOC) SENATE SCHOLARSHIP COMMITTEE : to be appointed;

ELECTION COMMITTEE:

The following are College Standing Committees with specific Senate Relationships: (See Constitution.)

CURRICULUM COMMITTEE: liaison to be appointed;

PROMOTION AND TENURE COMMITTEE: David Brace, Carolyn Brown, Grace Cox, Rose Cummings, Tom Curry, Harry Nichols, Rodney Whitaker. Alternates: Charles Bryant, Jr., Dr. Kun-San Chang, Clemetee Whaley.

READMISSION APPEALS: Lafayette Gatewood, Asmelash Ogbasion, Indiren Pillay, Linda Pope, Donna Toole, MaLinda Wade.

(AD HOC) MERIT PAY COMMITTEE: Tamara McColgan (**Chair**), Clair Berry, Osborne Burks, Lillie M. Jackson, Liz Lawrence, Lillie Lewis, Loretta McBride, Anne Mitchell-Hinton, Clementee Whaley, Dagny Wright.