

Minutes
Faculty Senate Meeting
Southwest Tennessee Community College
Hospitality Room Macon Campus 3 p.m.
Draft

September 6, 2005

A. Call to Order and Roll Call

The meeting was called to order at 3:00 p.m. on September 6th by S. Haley

The following Senators were present for roll call:

S. Haley, M. Bodayla, D. Branch, L. Smith, V. Cook, V. Gray, G. Spencer, J. Stewart, S. Dunn, L. Smart, B. Turner, D. Smith, L. Pope, L. Peeples, C. Vineyard, R. Schlichter, C. Wagner, M. Beloate, J. Pritchard, C. McKinney, B. Drake, L. Regan.

The following Senators submitted proxies:

J. Redmond, R. Magtoto, L. Jones, T. McColgan, D. Boland

The following Senators were absent:

T. Campbell

B. Reading and Approval of Minutes

The minutes of the May, 2005 meeting were approved as written.

C. Reports from Senate Officers and Senate Committees

1. Senate Executive Committee

a. Curriculum Committee Liaison (McKinney)

S. Haley announced that C. McKinney will resign as Senate Curriculum Committee Liaison. S. Haley asked for a Senator to volunteer as the Curriculum Liaison. No one volunteered.

b. Scholarship Committee Liaison (Smith)

L. Smith thanked D. Branch, J. Friedlander, S. Haley and S. Dunn who served with her on the Scholarship Committee for meeting over the summer. The following Senate Scholarships were awarded: John L. Thornton Memorial Scholarship to Gina Robinson and the Dempsie B. Morrison Scholarship to Lisa Davis. An email from Cheryl Bingham indicated that there is not enough money in the fund to award two full scholarships for the year. L. Smith discussed several options for the Senate to consider. After discussion, L. Smith recommended that each recipient receive a full scholarship for the fall semester and ½ tuition each for the spring. This was approved by the Senate. L. Smith indicated that going forward the Senate must look at if we want to continue to fund the scholarships and how this will be done.

2. Academic Matters Committee (Dunn)

S. Dunn reported that Tabitha Hughes has been appointed to the Academic Matters Committee.

3. Grade Appeals Committee ()
S. Haley reported that S. Shaw has resigned as Grade Appeals Chair. A replacement will be appointed.
4. Faculty Handbook Committee ()
D. Smith has resigned as chair of the Faculty Handbook Committee. S. Haley asked V. Gray to chair this committee and she agreed.
5. Faculty Development and Evaluation Committee (Waters)
S. Haley introduced Twyla Waters to the Senate. Twyla will serve as the new chair of the Faculty Development and Evaluation Committee. T. Waters reported that piloting the new evaluation system this year will be the biggest project for the committee. The committee is waiting on departments to submit their percentages so the process can continue. The committee is also reviewing applications for faculty development money. S. Haley encouraged the committee to get a current figure on how much money is still available in the Faculty Development Funds.
6. Faculty Welfare Committee (C. Berry) – No report
7. Senate Scholarship Committee (Smith)
See C. 1 b. above

The following are College Standing Committees with specific Senate Relationships:

8. Curriculum Committee – No report
9. Promotion and Tenure Committee – No report
10. Readmission Appeals Committee – No report

C. Unfinished Business:
None

D. New Business

1. Update from April SEC meeting with Dr. Essex, Dr. Miller and Dr. Dhingra – S. Haley
 - a. Promotion and Tenure Appeal
S. Haley referred the Senate to page 2, E., 1.e. of the May 3rd minutes as an update on the promotion and tenure appeal issue. J. Pritchard encouraged the Senate to reconsider and push to have R. Schlichter tenured. R. Schlichter stated all faculty should be concerned about two issues. 1. The process of notifying a person they are in a program with declining enrollment and therefore tenure might not be awarded. 2. The recommendations of the Promotion and Tenure Committee and the Promotion and Tenure Appeals Committee were not utilized adequately in this case. Discussion followed. After much discussion, C. Wagner moved that the following resolution be passed.

“ The Faculty Senate supports R. Schlichter in his appeal for denial of tenure and supports Southwest Tennessee Community College’s providing him an additional year of employment.”

The resolution passed and will be sent to the President with a copy to Dr. Miller.

S. Haley will ask the Faculty Welfare Committee to review the timeline and procedure to be sure that everything works well.

S. Haley encouraged any faculty members eligible for tenure this year, to get the policy and be very familiar with it's contents.

b. Social Security Numbers

S. Haley reported that Dr. Dhingra is still working on resolving this issue.

2. Faculty Awards – M. Bodayla

S. Haley thanked M. Bodayla for her past leadership and help with the Faculty Awards. M. Bodayla will step down this year as chair. S. Haley asked for a volunteer from the Senate to take over this process. The procedure is in place, it just needs to be carried out this year. L. Smart volunteered to serve as chair and S. Dunn and L. Peeples volunteered to serve on the committee.

3. Administration Evaluations – S. Haley

S. Haley reported that Administration has not reviewed our proposed evaluation tool yet. He will follow up on this issue.

4. New Campus Update – L. Smith

L. Smith provided a projected timeline for design development of the new campus. A survey will be submitted to everyone soon to submit ideas as to what should be included on the campus. The land has been purchased.

5. Faculty Web Site – J. Redmond

L. Smith asked that any information that can be used to highlight faculty for the new web site be sent to J. Redmond to place on the new web site.

G. Spencer asked the Senate if new information had been sent regarding marketing of departments. S. Haley will follow up on this.

6. Other issues

a. Work and Office Hours

There seems to be a problem within one division where faculty are required to work 37 ½ hours a week from August 15th through May 15th. Discussion followed. This issue was referred to the Ombudsman and the Senate will listen to C. McKinney's report and decide how to proceed. Any department guidelines which Senators have been given should be forwarded to C. McKinney.

b. Students wanting to drop/add classes

R. Schlichter asked if others have had problems with students wanting to drop/add classes after the last date to do this and not being able to drop/add. Admissions is the only department who can approve these changes and won't approve changes in all cases for students.

c. Katrina students

S. Haley will check on the registering of Katrina evacuees and the partnership with South African students and report back to the Senate.

E. Adjournment

The Senate was adjourned at 4:15 p.m.

*Senate Sharepoint Web Site: <http://internal.southwest.tn.edu/fac-senate/>

2005-2006 Senate

President: Steve Haley shaley 5635 __x__

Division Senators:

Division Senators of Liberal Studies and Education - Five Seats.

Roll

(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice)

Mary Ann Bodayla (2yrs)	mbodayla	Social Behav. Sci./Crim. Just.	5197__x__
Doug Branch (2yrs)	dbranch	Fine Arts/Lang. and Lit.	4483__x__
Lilliette Smith (2yrs)	ljsmith	Social Behav. Sci./Crim. Just.	4125__x__
Vava Cook (1yr)	vcook	Education	4648__x__
Victoria Gray (1yr)	vgray	Social Behav. Sci./Crim. Just.	4678__x__

Division Senators of Business, Career Studies and Technology - Five Seats.

(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)

Jerry Redmond (2yrs)	jredmond	Information Tech., Graph. Arts.	4410_Proxy_
Gary Spencer (2yrs)	gspencer	Engineering Tech.	4404 __x__
Jeffrey Steward (2yrs)	jstewart	Indus & Environ Technologies	4665__x__
Sarah Dunn (1yr)	sdunn	Information Tech., Programming	4152__x__
Lee Smart (1yr)	lsmart	Accountancy/ Office Adm.	6025__x__

Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.

(Nursing, Mathematics, Natural Sciences, Allied Health)

Bill Turner (2yrs)	wturner	Mathematics	6023__x__
Doug Smith (1yr)	dsmith	Natural Sciences	4128__x__
Linda Pope (1yr)	lpope	Allied Health	5056__x__
Roma Magtoto (2yrs)	rmagtoto	Nursing	5435_Proxy_

Department Senators:

Division: Business, Career Studies & Tech.

Departments:

- a. Accountancy, Office Admin. & Career Studies
- b. Administration & Paralegal Studies
- c. Info. Tech. & Graphic Arts Tech.
- d. Engineering Technologies
- e. Indus & Environ Technologies

Leslie Peeples (2yrs)	lpeeples	Accountancy/ Office Adm.	4006__x__
Christy Vineyard (2yrs)	ccrabtree	Business Adm. and Paralegal St.	4668__x__
Roger Schlichter (1yr)	rschlichter	Information Tech./Graphic Arts	4144__x__
Lisa Jones (2yrs)	lgjones	Engineering Tech.	4983_Proxy_
Carl Wagner (2yrs)	cwagner	Industrial and Environ. Tech.	4160__x__

Division: Liberal Studies & Education

Departments:

- a. Developmental Studies**
- b. Fine Arts, Languages, and Literature**
- c. Education**
- d. Social & Behavioral Science/ Criminal Justice**

Mickey Beloate (1yr)	mbeloate	Developmental Studies	6015__x__
John Pritchard (1yr)	jpritchard	Fine Arts/Language and Literature	5645__x__
Toni Campbell (1yr)	tcampbell	Education.	5353_absent_
Clark McKinney (1yr)	cmckinney	Social Behav. Sci./Crim. Just	4574__x__

Division: Math, Natural Sciences & Health Sciences

Departments:

- a. Mathematics**
- b. Natural Sciences**
- c. Nursing**
- d. Allied Health**

Tamara McColgan (2yrs)	tmccolgan	Mathematics	5530_Proxy_
Bob Drake (1yr)	bdrake	Natural Sciences	4501__x__
Loretta Regan (2yrs)	lregan	Nursing	5447__x__
Delores Boland (1yr)	dboland	Allied Health	5542_Proxy_

- Senators are exempt from serving on other standing committees.