

Faculty Senate Meeting Minutes
Southwest Tennessee Community College
Union Campus
November 3, 2009

A. Call to Order and Roll Call

The meeting was called to order at 3 p.m. by Steve Haley, president.

The following Senators were present:

Lee Smart, Leslie Peeples, Steve Haley, Joyce Johnson, Bill Turner, Sindy Abadie, Jason Jennings, Darcey Sims-Green, Marjorie Dernaika, Delores Boland, Joan McGrory, Mahnaz Ghaffarian, John Prichard, Jason Whitt, Dale Railston, Stephen Williams, Darcy- Sims Green, Arnitria Taylor, Vava Cook, Jody Couch, Micheal Scott, Amy Waddell

The following Senators sent a Proxy:

Pam Jones, William Weppner, Ron Gephardt

B. Reading and Approval of Minutes

There was a motion and a second to approve the minutes as read.

C. Reports from Senate Officers and Committees

Joyce Johnson recapped the Sub Council meeting. The following major TBR were discussed:

- Budgets for future years. A graph was presented that showed the effect of Stimulus monies and other funds currently being used to fund budgets disappearing in fiscal year 2011-12. At a minimum this will result in 6% reductions in budgets. The emphasis was on strategies for these monies disappearing.
- The TBR has compiled a list of low-producing certificate and degree programs and the TBR is discussing the elimination of these (the list was not available).
- Current policies related to actions taken when RDOP courses are full as it relates to when sections are added, who teaches and faculty compensation for additional classes. Dr Short agreed to investigate this and clarify policy.
- Lastly there was quite a discussion of Developmental programs. At a minimum it was reported that 700 level development courses and Study skills would not be available for Financial Aid. The other Developmental courses are being restructured. Colleges involved will be submitting proposals for the restructure under certain parameters during November.

D. Old Business

Jeremy Burnett attended the meeting per the senate's request to discuss Faculty evaluations. Steve Haley asked Jeremy to comment on the consistency in implementation by department heads as well as instruction on requirements for documentation.

Jeremy had two major observations from the departmental meetings. He saw the major concern as volume of documentation. Jeremy felt that this had been addressed by labeling some of the items as assumed.

A discussion ensued about the reason for the new system. After a lively discussion and a summary by Jason Whitt and Jeremy that the new system provided more objectivity and therefore would be more reliable for merit pay recommendations and other recognitions than the old system which was purely subjective at the department chairs discretion.

Steve Haley reminded the senators that this system was recommended by the senate and that it was too late to reject the system or raise objections. He did say that Dr. Bassett was open to recommendations for improvements or changes after one year of experience with the system. He also requested that the department reps provide feedback on any instances of excessive documentation or inadequate instruction that seemed inconsistent with other departments.

E. New Business

Delores Boland, the senate's representative on the Swine Flu committee, gave a recap of the "Southwest Tennessee Community College Pandemic Preparedness Plan" The plan is on the Southwest website. She highlighted that on order are hand sanitizers for hallways and wipes for computer labs. She also said that there would be increased cleaning schedules for the classrooms.

Steve Haley drew names from those submitted by the department chairs for the Promotion and Tenure Committee and the Appeals committee as prescribed by the policy. Attached are the names submitted to Dr Bassett and Dr. Essex for their approval.

The Academic Matters Committee report submitted at the last meeting was submitted to Barbara Roseborough, Betty Rosenblatt and Dr. Bassett. There will be further discussion of these issues in a committee appointed by Dr. Bassett. Steve Haley will keep us advised.

Patrick Foley brought to the senate two issues: cell phones in the classroom and final exam schedule. After much discussion all motions on these topics were defeated, therefore, the senate chose not to take any action on either issue. The consensus was that these issues should be left to faculty discretion based on individual situations.

The meeting was adjourned at 4:30.

2009-2010 Senate

President: Steve Haley shaley@southwest.tn.edu

5635

Division Senators

Division Senators of Liberal Studies and Education - Five Seats. Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice				
Senator	Term	email	Department	Ext.
Ron Gephardt	(09-11)	rgephardt	Fine Arts, Languages	5159
Ruthie Couch	(09-11)	rcouch	Developmental Studies	4608
Michael Scott	(09-11)	miscott	Fine Arts, Languages	5155
Marjorie Dernaika	(08-10)	mderernaika	Developmental Studies	4474
Darcy Sims-Green	(08-10)	dsgree	Soc Behav. /Crim. Just.	4278

Division Senators of Business, Career Studies and Technology - Five Seats. Office Adm./Information Tech/Hospitality Mgmt, Accountancy/Business Adm. and Paralegal Studies, Graphic Arts/Industrial and Environ. Technology, Engineering Technology				
Senator	Term	email	Department	Ext.
Joan McGrory	(09-11)	jmcgrory	Business/Acct/Paralegal	4485
Michelle Gietz	(08-10)	mgietz	Business/Acct/Paralegal	5490
Lee Smart	(08-10)	lsmart	Business/Acct/Paralegal	5076
Arnitria Taylor	(09-11)	ahawkins	Office Administration	4735
Sindy Abadie	(08-10)	csabadie	Business/Acct/Paralegal	6021

Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats. Nursing, Mathematics, Natural Sciences, Allied Health				
Senator	Term	email	Department	Ext.
Bill Turner	(09-11)	wturner	Mathematics	4254
Amy Cox	(08-10)	acox	Allied Health	5390
Jason Jennings	(08-10)	jbjennings	Natural Sciences	5679
Amy Waddell	(08-10)	awaddell	Natural Sciences	5224

Department Senators:

Division: Business, Career Studies & Technology

Departments:

- Business Administration/Accountancy and Paralegal Studies
- Office Administration/Information Technologies and Hospitality Mgmt
- Engineering Technologies
- Industrial & Environmental Technologies

Senator	Term	email	Department	Ext.
Leslie Peeples	(09-11)	lpeeples	Off Adm/InfoTech/Hosp	4006
Mahnaz Ghaffarian	(09-11)	mghaffarian	Business/Acct/Paralegal	5509
Stephen Williams	(09-11)	sfwilliams	Engineering Tech.	4989
Dale Railston	(09-11)	drailston	Industrial/Environ. Tech	4160

Division: Liberal Studies & Education

Departments:

- Developmental Studies
- FineArts, Languages, and Literature
- Education
- Social & Behavioral Science/ Criminal Justice

Senator	Term	email	Department	Ext.
William Weppner	(09-11)	wweppner	Developmental Studies	5524
Vava Cook	(08-10)	vcook	Education	5347
Clark McKinney	(08-10)	cmckinney	Soc Behav. /Crim. Just.	5347
John Prichard	(09-11)	jpritchard	Fine Arts/Language/Lit	5645

Division: Math, Natural Sciences & Health Sciences

Departments:

- Mathematics
- Natural Sciences
- Nursing
- Allied Health

Senator	Term	email	Department	Ext.
Jason Whitt	(09-11)	jwhitt	Mathematics	5245
Joyce Johnson	(08-10)	jdjohnson7	Natural Science	6057
Pam Jones	(09-11)	pljones	Nursing	5439

Delores Boland	(08-10)	dboland	Allied Health	5416
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Committees 2009-10

Promotion and Tenure

Loretta Regan
Phyllis Porter
Lisa Jones
Vicki Armstrong
Ken Dunn
Dewey Sykes
Vava Cook

Alternates P and T

Donald Thomas
Melvin Tuggle
Lafayette Gatewood

Promotion and Tenure Appeals

Linda Pope
William Weppner
Rose Cummings
Mathilda Doorley
Marguerite Jackson-Jones
Georgia Whaley
Todd Blankenbeckler

Alternates Appeals P and T

Grace Cox
Claire Berry
Jody Couch