

TERM	DEFINITION	LEVEL
Academic Program	An instructional program leading toward an associate's degree, or academic certificate.	National
Academic Year	The 12-month period of time generally extending from the first day of the Fall Semester one year to the day prior to the first day of the Fall Semester the following year.	National
Academically Disadvantaged	Students who have demonstrated (either by low performance on pre-entrance tests, or by attending class and struggling with the material) a difficulty succeeding academically without specific counseling, tutorial support, or academic remediation.	National
Accreditation	An assessment process by a disinterested-party organization, consisting of qualified faculty evaluators, leading to a public statement of an institution's capacity to provide effective programs and services based on agreed-upon requirements	National
Accuplacer	An approved assessment instrument from The College Board, indicating a student's readiness to enter English and/or mathematics courses at different levels	National
ACT Composite Score	an average score based on the four ACT assessment tests (English, Math, Reading, Science).	National
ACT English Score	A score from 1 to 36 indicating readiness for (different levels) of developmental and college English	National
ACT Mathematics Score	A score from 1 to 36 indicating readiness for (different levels) of developmental and college Math	National
Administrative Unit	A unit charged with responsibilities, relating to either administration or instruction	National
Admission Category	Indicator of whether student is a first-time college student, new undergraduate transfer, or a continuing/former student	National
Adult Learners	students aged 25 and older, in line with Tennessee's Funding Formula Definitions.	National
African-American (Black)	A person having at least 1/32 ethnic representation of ancestors from any of the black populations of Sub-Saharan Africa	National
American Indian or Alaska Native	A person having at least 1/32 ethnic representation of ancestors from the native (pre-Columbian) peoples of North, Central, and/or South America who maintains cultural identification through tribal affiliation	National
Analysis of Variance (ANOVA)	A statistical test of whether or not the means of several groups are all equal, and therefore generalizes <i>t</i> -test to more than two groups.	National
Annual Data Profile (ADP)	A report (data profile) prepared by the Coordinating Board staff from college-generated data and program information to be used by the colleges to conduct institutional effectiveness self-assessments and institutional plans for new program review and program revisions. The ADP summarizes annual progress by each college toward meeting state-level goals and contains data required in institutions' Perkins Annual Application and data for federal reporting.	State
Asian	A person having at least 1/32 ethnic representation of ancestors from the peoples of the Far East, Southeast Asia, or the Indian Subcontinent (including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam).	National
Assessment	A judgment process consisting of the regular, systematic collection and review of evidence used to shape and support institutional, program, and course development	National
Associate Degree	An award earned by taking a minimum of 60 credits of prescribed and elective credit courses which promote both breadth and depth of knowledge; commonly called "two-year degrees."	National
Association for Institutional Research (AIR)	The national organization focusing on the roles of the institutional research and institutional effectiveness	National
Awards	Consists of degrees and certificates eligible in the Funding Formula: Associate degrees, 1 to 2 Year Certificates, and Less Than 1-year Certificates. General education certificates are excluded from this metric. One to 2 Year Certificates require completion of 24 or more semester credit hours, and Less Than 1 Year Certificates require fewer than 24 semester credit hours. Retention and graduation rates are based on an established cohort. The cohort includes degree-seeking students who enroll in college for the first time after graduating from high school in fall or in the prior summer and continued in the fall, attempting 12 credit hours at the fall census date. Census date occurs the 14th calendar day of the semester.	National
Banner ID	An eight-digit number that uniquely identifies an individual at Southwest	
Benchmark	A point of reference or established data point upon which measurements can be made	National
Best Practices	A collection of procedures that have been shown by peer-reviewed research and experience to produce optimal results and that is established or proposed as a standard suitable for widespread adoption	National
Biennium	The two-year budget period used by state government	State
Black (or African American), Non-Hispanic	An African-American whose ancestors spoke a language other than Spanish	National
Calendar Year	January 1 through December 31	National
Campus	A location at which a college owns or rents a building on a regular basis. Southwest's campuses include Macon Cove and Union Avenue. See also "Center."	National

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Capstone Course	A course designed and normally offered in the final semester of a student's major. This course ties together the key learning objectives that faculty expect the student to have learned while completing the program or major field of study.	National
Carnegie Unit	Time-based reference for measuring educational attainment used by American colleges and universities.	National
Census Date	The official day of record that public higher education institutions must determine the enrollments that qualify to be reported to the Coordinating Board for state reimbursement. Also referred to as Reporting Date (RD).	State
Center	A location at which a college shares a facility with others or occupies a building on a temporary basis. Also, a smaller campus without full services may be termed a center. Southwest operates a Gill Center, Maxine Smith Center, Millington Center, and Whitehaven Center.	College
Certificate	A formal award certifying the satisfactory completion of a post-secondary, nondegree program	National
Certificate Level 1	An award conferred by a post-secondary institution to recognize the successful completion of a program of studies having 29 student credit hours (SCH) or less.	National
Certificate Level 2	An award conferred by a post-secondary institution to recognize the successful completion of a program of studies having 30 or more but less than 60 student credit hours (SCH).	National
Certificate Program	A program leading to the awarding of a certificate. Certificate programs may be stepping stones to associate degrees.	State
Certifications	Identifiers that a student has completed a qualification for an industry or a particular skill area. Certifications identified in this taxonomy refer to credit-bearing courses that curricularly enable a student to take an assessment leading to industry-recognized certification.	National
CIP Code	A six-digit code in the format of 00.0000 that identifies instructional program specialties within educational institutions. A CIP code is assigned to each program at the time it is established.	Federal
Classification	A grouping based upon semester credit hours successfully completed and degree pursued [e.g., First-Year Student (0-29.99 hours); Sophomore (30 or more hours)]	National
Cohort	A grouping of students who share a statistical factor (age, ethnicity, academic standing, class membership) in common in a demographic study	National
College Ready	A student who has enrolled into a college and has no requirement to enroll in any developmental English or Mathematics courses, OR a student who has completed all developmental courses.	National
Common Data Set	A detailed report covering institution-wide information. Data are presented in the same "common" format used by most institutions of Higher Education to facilitate comparisons among institutions.	National
Completer	A student who receives a degree, diploma, certificate, or other formal award. In order to be considered a completer, the degree/award must actually be conferred.	National
Completers within 150%	Students (within a cohort or sub-cohort) who completed their program within 150% of the normal time to completion.	National
Contact Hour	A unit of measure that represents an hour of scheduled instruction given to students.	State
Core Curriculum	See General Education	
Course Credit	A measure of the content (skills and/or knowledge) in a course. The expert authority with regard to course content and proposing credit value is the department responsible for designing the course.	National
Course-Based Assessment	Techniques or methods used to measure student learning within the classroom environment.	National
Course-Level Assessment	A judgment made after faculty examine the outcomes that make a course what it is, and how successful the department has been in teaching those outcomes – across sections, and across different modes of instruction. The faculty assemble information and make a judgment about how well a course meets departmental goals and expectations.	
Credit Hour	Following the Carnegie Unit system, a credit-hour is a unit of measure representing an average of 50 minutes of instruction per week over a 15-week period in a semester system. It is applied toward the total number of credits needed for completing the requirements of a degree, certificate or other formal award.	National
Curriculum map	The alignment of course materials with the student learning outcomes.	National
Dashboard	Shows what the institution considers to be important indicators of how the college, administration, and programs are operating and gauging progress or the results of expended resources.	National
Data mining	A process that attempts to discover patterns in large data sets.	National
Date of Birth	As provided in Banner	
Date range of Year 1	Each year is defined as 365-day periods starting one day after the search date provided in the request file. For example, if the search date is 20100601: "Year 1" is defined as 20100602-20110601, "Year 2" is defined as 20110602-20120601, and so on.	
Degree	An award conferred by a post-secondary institution to recognize the successful completion of a program of studies.	National
Degree Program	A degree program is any grouping of subject matter courses which, when satisfactorily completed by a student, shall entitle the student to a degree from an institution of higher education. A degree program is characterized by a disciplinary major which is the primary focus of course work.	National
Degree-Seeking Student	A student enrolled in courses for credit who is recognized by the institution as seeking a degree or certificate	National
Department	An academic unit of the college or school giving instruction or training in a particular subject.	National

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Developmental	(1) Designed to assist growth or bring about improvement (as in a skill). (2) Pre-college or corequisite course work designed to bring improvement or enhance a skill or skill set.	National
Direct Measures	Methods of gathering information that require students/advisors to demonstrate their knowledge and skills (e.g. portfolio, presentation, test results).	National
Distance Learning	Any for-credit instruction where delivery of instruction may utilize any or all of the following: print material, e-mail, audio tape, video recordings, satellite, computer, interactive video, Internet. The instructor may be physically separated from the students, may not meet with students, or may meet with students on a few occasions during the term.	National
Division (Academic)	An administrative unit consisting of a group of departments. Often, but not always, these departments share common elements of curriculum. Divisions of academic disciplines at Southwest include Business & Technologies; Humanities, Social Sciences, & Mathematics; and Health & Natural Sciences.	State
Drop-Out	A student who left the institution and (thus far) has not returned	National
Dual Credit	A college-level course taken by a high school student through which the student will receive both high school and college credit at the same time.	National
Dual Enrolled students	high school students enrolled in one or more college courses.	
Duplicated Headcount	The sum of courses enrolled for credit during the reporting period.	National
Economically Disadvantaged	Students who qualify for financial aid, federal grants, or other public assistance.	National
Effectiveness	A comparison of the results achieved to the goals intended.	National
Efficiency	A comparison of the resources used to produce the output.	National
End of Course Enrollment	The number of students who have not withdrawn or dropped and who were enrolled on the final day of the class if the Course-end Date occurred within the reporting quarter.	National
Enrollment Statistics	The number of students attending the college, sorted according to student characteristics such as age, gender, full-time/part-time status, and residence.	National
Enrollments	The total number of students properly registered and/or attending classes at an educational institution.	National
Entering Cohort Year	Year of the search date provided in the request file. For example: if the search date is 20100605, then the entering cohort year is 2010.	
Ethnicity	Student's ethnic group assignment. At Southwest, Ethnicity indicates either Hispanic or Not Hispanic.	National
Evaluation	A process of examining or reviewing individuals or programs to measure performance.	National
Evidence	Information leading to proof of behavior, attitude, or another attribute.	National
External motivation	Outside factors that influence individual or programmatic actions.	National
Fact Book	A compendium of selected facts concerning the academic activities occurring annually on campus. Data may include admissions, enrollment, and degrees conferred, faculty information, grant and contract awards, various expenditures, student demographics, and other items of interest.	National
Faculty Evaluations	A questionnaire administered to students at the end of each course to assess their degree of satisfaction with the course and its instructor. Also called "Student Evaluation of Teaching" (SET).	National
Faculty Workload	The collection of all faculty activities that constitute "work." These activities contribute to the accomplishment of unit-related, college-wide, or system-wide activities and responsibilities.	
Family Educational Rights and Privacy Act (FERPA)	Federal law which protects privacy interests of parents and students in their educational records.	National
Financial Aid	Grants, loans, assistantships, scholarships, fellowships, tuition waivers, tuition discounts, veteran's benefits, employer aid (tuition reimbursement) and other monies (other than from relatives/friends) provided to students to meet expenses. This includes Title IV subsidized and unsubsidized loans made directly to students.	National
First Generation College Student	A student whose parent(s) have not attained a college degree at the Bachelor level or above	National
First Year Seminar or Experience 1	Course or course section is or is part of a first-year seminar or experience that is less than one semester in length, regardless of whether the program grants credit. Summer bridge programs should be included to the extent that courses or course sections are coded in Banner.	National
First Year Seminar or Experience 2	Course or course section is or is part of a first-year seminar or experience that is one semester in length and grants credit.	State
First Year Seminar or Experience 3	Course or course section is or is part of a first-year seminar or experience that is multiple semesters in length and grants credit.	National
First-Time in College (FTIC)	A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with college credits earned before graduation from high school. The term applies even to students who earned more than 30 credits in high school.	National
First-Time Transfer Student	A certificate-, diploma-, or degree-seeking student entering the reporting institution for the first time but known to have previously attended a post-secondary institution at the same level (e.g., technical, undergraduate, graduate), or a student who has participated in post-secondary instruction at a technical institution, and for whom this activity is recognized by the receiving institution.	National

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First-Time Undergraduate Student	An undergraduate student who has not previously attended any post-secondary institution or who attended post-secondary level courses as a high school student and is currently enrolled for the first time since high school graduation. Does not include students who are currently in high school taking post-secondary level courses. Includes first-year certificate or diploma seeking students, first-time freshman, undergraduate non-degree, and audit students.	National
First-Time, First-Year Student	A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with college credits earned before graduation from high school. The term applies even to students who earned more than 30 credits in high school.	National
Fiscal Year	Twelve-month period corresponding to the State of Tennessee's financial or budget year.	National
Full-time Equivalent (FTE)	enrollments capture proportional course-taking activity of full-time and part-time students in the fall semester. FTE is calculated as total degree credits divided by 15.	National
Full-time Equivalent Enrollment (FTE)	An enrollment measure that takes into account the number of credits and courses each student is taking. 1 FTE equals 15 student-credits during a semester.	National
Full-Time Student	A student enrolled in at least 12 semester credits	National
Full-time students	those taking 12 or more semester credit hours. Part-time students are those taking fewer than 12 semester credit hours.	National
Gatekeeper Course	When following a prescribed series of courses to achieve a degree, the gatekeeper is the course in the series that most students find particularly challenging and they tend to fail the course and not continue with the series.	National
Gender	A category indicating the chromosomal pairing of an organism. Individuals having two X chromosomes (XX) are Female; individuals having one X chromosome and one Y chromosome (XY) are Male. Legally, a student or employee may choose not to report gender; in this case, Unknown or "Not Reported" is listed as the person's gender.	National
General Education	The common part of a curriculum that introduces students to a broad range of knowledge areas beyond their major and helps students develop basic competencies in reading, writing, speaking, listening, critical thinking, and computer literacy.	National
Goal	A projected state of affairs that a person, department, or institutions plans or intends to achieve	National
GPA, Cumulative	A weighted average calculated on all credit-bearing work attempted at the institution, dividing the grade points earned by the number of credits attempted.	National
GPA, High School	The Grade Point Average a student earned in high school.	National
GPA, Semester (Term)	A weighted average calculated on the credit-bearing work attempted at the institution during a single semester or term, dividing the grade points earned by the number of credits attempted.	National
Grade Points (Course)	The product of a grade's numerical value and the number of credits in a course. For this purpose: A = 4, B = 3, C = 2, D = 1, F = 0, FA = 0. Courses from which a student has withdrawn (W) do not carry grade points. The sum of grade points is the numerator in the calculation of a GPA.	National
Graduation Rate (150%)	The percentage of students in a cohort who graduate within 150% of the time frame that was historically considered "normal." The cohort of first-time, associate-degree students who enter the institution during a given semester is tracked for three years.	National
Graduation Rate (200%)	The percentage of students in a cohort who graduate within 200% of the time frame that was historically considered "normal." The cohort of first-time, associate-degree students who enter the institution during a given semester is tracked for four years.	National
Graduation Rate (300%)	The percentage of students in a cohort who graduate within 300% of the time frame that was historically considered "normal." The cohort of first-time, associate-degree students who enter the institution during a given semester is tracked for six years.	National
Graduation Survey	Conducted on an annual at many institutions--targeted audiences are normally those students who are receiving an academic credential.	National
Headcount Enrollment	Also called "Unduplicated Headcount," each student is counted once, regardless of the number of courses they are taking.	National
Hispanic or Latino	A person whose ancestors spoke Spanish, regardless of their race. National origins for Hispanic persons include Argentinian, Cuban, Ecuadorian, Guatemalan, Mexican, Nicaraguan, Puerto Rican, Spanish, or another Spanish culture or origin.	National
Honors Education	Course or course section is designated as specifically for honors education students. This does not include a course or course section where a student may request to take the class for honors, but alongside non-honors education students.	National
Hybrid Course	A course for which the mode of instruction is divided between live instruction and at least one other mode (e.g., online, interactive video) that reduce the time spent in scheduled class meetings. A course is considered a hybrid course if 30% or more of the student learning outcomes are obtained through the distance portion of the course. Online-delivered components include teaching and learning activities that are tied to student learning outcomes.	National
Indirect Measures	Methods of gathering information that ask students/advisors to reflect on what has been learned rather than to demonstrate it (e.g. questionnaires, interviews, focus groups).	National
In-state Tuition	The tuition charged by institutions to those students who meet the state's or institution's residency requirements.	National
Institutional Effectiveness	The process of providing accurate, relevant, and timely information for use by college leadership and external constituencies.	National
Institutional Research	A broad category of work done at colleges and universities to assist decision-making and planning in areas such as admissions, financial aid, curriculum, enrollment management, staffing, student life, finance, facilities, athletics, and alumni relations.	National
Integrated Post-secondary Education Data System (IPEDS)	The Integrated Post-secondary Education Data System conducted by the National Center for Education Statistics. All post-secondary institutions that have a Program Participation Agreement with the Office of Post-secondary Education, U.S. Department of Education, report data using a web-based data collection system. IPEDS surveys approximately 3,000 other schools that offer post-secondary education programs.	National
Learning Communities	The same groups of students taking two or more classes concurrently for academic credit and engaged in a substantial amount of time in common intellectual activities, within and outside the classroom, with intentional curricular connections.	National

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Level (Course)	A course's educational level based upon whether it may be used for transfer (Baccalaureate Level), for the completion of an associate degree but not a bachelor degree (Associate Level), or whether it is below the college level (Developmental). The expression "college-level" is also used to indicate any course that is not developmental.	National
Live	A course that is taught in person (face-to-face) in a classroom, laboratory, or outdoor setting	National
Lottery Recipients	students receiving the Tennessee Lottery Scholarship. The Lottery Scholarship is funded by the TN Education Lottery Scholarship Program to provide financial support to Tennesseans attending eligible TN colleges.	National
Low Income Students	those receiving Pell Grant Awards. Pell Grants are provided to students with financial need following federal guidelines.	National
Mapping	The process of determining when, where and through what experiences the outcomes will be accomplished over the student's academic career.	National
Master Plan	Annual plan that identifies short-term activities, generally on a one-year timeframe, based upon broader goals established in the strategic plan.	National
Mission Statement	A specific charge given to a group to perform or accomplish, often self-imposed or pre-established.	National
Multiple Measures	Several measures of the same construct.	National
Multi-racial	People or groups of people whose ancestries come from multiple races. The classification for Multiracial people at Southwest is "Two or More."	National
Native Hawaiian or Other Pacific Islander	A person having at least 1/32 representation in their ancestry from any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.	National
NCES	the National Center for Education Statistics – a federal organization with the responsibility of collecting and analyzing US education data	National
Non-Credit Courses	Courses that result in the award of continuing education units (CEUs), or institutional credit rather than credit toward a degree or certificate.	National
Non-degree Seeking Student	A student enrolled in courses for credit who is not recognized by the institution as seeking a degree.	National
Nonresident Alien	A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.	National
Nonresident Student	A student who is not a legal resident of the state in which he or she is attending college. Also known as an Out-of-State Student.	National
Normal Time of Completion	The amount of time necessary for students to complete all requirements for a degree or certificate according to the institution's catalog. This is typically 2 years for an associate degree.	National
Objective	Something toward which efforts are directed such as a target, goal, or end of action.	National
One-year Retention Rates	reflect the number of students in the cohort who have returned the next fall or earned a certificate or degree any time during the first year of enrollment.	National
Online (Internet) Course	A course whose content is delivered entirely through the Internet, by synchronous, asynchronous, or partly-synchronous methods.	National
Open Educational Resources (OER)	Teaching, learning, and research resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others. Open educational resources include full courses, course materials, modules, textbooks, streaming videos, tests, software, and any other tools, materials, or techniques used to support access to knowledge. Open educational resources include full courses, course materials, modules, textbooks, streaming videos, tests, software, and any other tools, materials, or techniques used to support access to knowledge.	National
Other Students	students who were registered at a TBR institution during the preceding spring or summer term, transfer students, and transient students.	National
Outcomes	A single educational result of a successful pursuit, at the course, program, or institutional level	National
Out-of-State Student	A student who is not a legal resident of the state in which he/she attends school (Tennessee)	National
Overall Graduation Rate	The portion of degree-seeking students who graduate with a degree or certificate, irrespective of the time that it took them to achieve that goal	National
Part-Time Student	A student enrolled in courses but who does not meet full-time requirements.	National
Pattern of First Enrollments based on college level	A sequence describing the level of each institution enrolled in order of earliest term begin date. For example, if the student enrolled first in a 2-year (or less-than-2-year) institution and enrolled later in a 4-year institution, the pattern is defined as "24". The reverse scenario would result in pattern "42". Note that each institution is recorded only once in the pattern and if a student attended more than 15 unique institutions, then only the first 15 values are displayed in this field.	
Persistence (Enrolled at Another Institution in Second Year)	<i>Populated only for students for whom the detail report shows postsecondary enrollment at the requesting school during "Year 1":</i> Y = Detail report contains student's postsecondary enrollment or completion at a school different from the requesting school during "Year 2". N = Detail report does not contain student's postsecondary enrollment or completion at a school different from the requesting school during "Year 2".	National
Program	A set of courses constituting an area of specialization.	National
Program Level Assessment	An assessment of the effectiveness of a program of study; a determination of a program's successes and challenges, based on its program-level outcomes	National

TERM	DEFINITION	LEVEL
Program of Study	The post-secondary educational courses and academic requirements that a student must complete to earn a credential from a particular post-secondary institution.	National
Program-based Assessment	The process used to determine whether students have acquired the skills, knowledge, and competencies associated with the program of study.	National
Qualitative	Assessment methods that provide a narration or description of learning (e.g. logs, journals, participant observations, open-ended questions on interviews and surveys).	National
Quantitative	Assessment methods that rely on numerical scores or ratings (e.g. tests, reports, projects).	National
Race	A category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. A person may be counted in only one race, or identified as "Two or More."	State
Race/ethnicity	Self-reported and optional. Since fall 2010, students first choose ethnicity, Hispanic or Not Hispanic, then can select one or more of the following races: American Indian, Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, or White. To protect student privacy, students from these groups have been aggregated into 4 groups consisting of those who identified as Hispanic, Black or African American, White, and all other choices placed in Other Race	National
Reporting Date	The date during a semester, when a college makes an official report to the Regents with enrollment figures. See also "Census Date."	National
Retention (Enrolled at Submitting Institution in Second Year)	<i>populated only for students for whom the detail report shows postsecondary enrollment at the requesting school during Year 1.</i> Y = Detail report contains student's postsecondary enrollment or completion at the requesting school during "Year 2". N = Detail report does not contain student's postsecondary enrollment or completion at the requesting school during "Year 2".	
Retention Rate	Percent of students entering each fall semester as first-time, degree-seeking students who return as second-year students.	National
Rubric	A scoring scale used to evaluate student work.	National
SACS-COC	The regional accrediting body of Southwest Tennessee Community College. The abbreviation stands for the Southern Association of Colleges and Schools – Commission on Colleges.	State
Semester	A time period defined in fall or spring by 15 weeks for instruction (and final examinations), and in summer by the time between May 15 th and August 15 th .	State
Semester Credit Hour (SCH)	A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system.	State
Service Area	The geographical area, or target market, for educational delivery by community/technical colleges as defined by the Tennessee Board of Regents. The Primary Service Area for Southwest Tennessee Community College consists of Shelby and Fayette counties.	State
Source of Data	Primary source of information from which data was obtained concerning the topic.	National
Strategic Plan	Contains the vision, mission and goals of the college, and provides guidance for decision-making based on resource allocations, including the organization's capital and people.	National
Strategic Planning Process	The act of defining objectives and assessment methods through which the organization can gauge performance and make adjustments as necessary to obtain pre-determined goals. Strategic planning normally addresses pre-determined goals for a three-year or five-year period.	National
Student Learning Outcomes	Statements of what students are expected to know and be able to do by the time they complete an associated course, major, or degree program.	National
Student Report	This report reflects all students enrolled in credit courses at the reporting institution as of the official census date, which is the 12th class day for the Fall and Spring semesters (16-week session) and the 4th class day for each of the summer terms (6-week session).	State
Student-To-Faculty Ratio	An index of the size (enrollment) of a class (or group of classes) in relation to faculty resources. It may also be defined as the ratio of full-time-equivalent (FTE) students to full-time-equivalent (FTE) faculty.	National
Summer Session	Any session of instruction, the majority of which takes place between May 15 th and August 15 th , regardless of length	State
TBR	The Tennessee Board of Regents, the governing body for the community colleges and technical colleges in the state of Tennessee	State
Technology Enhanced Learning	Course or course section uses digital technologies to enhance teaching and learning. The technology enhanced learning attribute is currently limited to courses or sections using E-portfolio.	National
Tracking Period	The amount of time the cohort is followed.	National
Transfer-In Student	A student entering the reporting institution for the first time but known to have previously attended a post-secondary institution at the same level. A student may transfer with or without credit.	National
Undergraduate Research	Undergraduate research is an inquiry or investigation conducted by an undergraduate student that makes an original intellectual, scholarly activity, or creative contribution to the discipline and for which the student receives academic credit either through a course or independent study (adapted from CUR)	National
Unduplicated Headcount	See Headcount Enrollment	National
White	A person whose race is not classified as Alaskan, African-American, Asian, Hawaiian or Other Pacific Islander, Two or More, or Unknown/Not-Reported. Generally, their ancestors come from Europe, the Middle East, Russia, Australia, the British Commonwealth, or other countries where most natives have fair skin.	National
Work-based Learning	Work-based Learning represents credit-bearing experience that integrates knowledge and theory learned in the classroom with practical application and skills development in a professional setting. Internships, practicums, clinicals, co-ops and similar experiences, integrated with a class or related to a major field of study, give students the opportunity to gain valuable applied learning and make connections in professional fields students are considering for career paths, while giving employers the opportunity to guide and evaluate talent (NACE, 2011).	National