Southwest + Duo

Enrollment Walkthrough

Requirements

- Access to a computer

- Access to your cell phone

- Access to your Southwest email

- Access to Internet

Download **Duo Mobile app** on your cell phone

GET IT ON Google Play   Download on the App Store

On Your Computer

1. In your Southwest email, open the **enrollment email** sent by Duo Security and then click on the **link to Enroll**

2. Click **"Start Setup"**

3. Select **"Mobile Phone"** and then continue
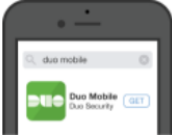
4. Enter your **mobile phone number** then continue

5. Confirm that your phone number is correct and then **choose your phone type** (iPhone, Android, Windows) then continue

6. Click **"I have Duo Mobile installed"**

7. Use your cell phone to **scan the QR code for activation**

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DUO
What is this?
Need help?
Secured by Duo

Protect Your Southwest Tennessee Community College Account

Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.

This process will help you set up your account with this added layer of security.

Start setup

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DUO
What is this?
Need help?
Secured by Duo

What type of device are you adding?

- Mobile phone RECOMMENDED
- Tablet (iPad, Nexus 7, etc.)
- Security Key (YubiKey, Feitian, etc.)
- Touch ID
  Requires Chrome on macOS to use Touch ID.

Continue

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DUO
What is this?
Need help?
Secured by Duo

Enter your phone number

United States

+1 [   ]

Example: (201) 234-5678

Back   Continue

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DUO
What is this?
Need help?
Secured by Duo

What type of phone is ██████?

- iPhone
- Android
- Windows Phone

Back   Continue

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DUO
What is this?
Need help?
Secured by Duo

Install Duo Mobile for iOS

1. Launch the App Store app and search for "Duo Mobile".
2. Tap "Get" and then "Install" to download the app.

Back   I have Duo Mobile installed

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DUO
What is this?
Need help?
Secured by Duo

Activate Duo Mobile for iOS

1. Open Duo Mobile.
2. Select Use QR code.
3. Scan this barcode.

Email me an activation link instead.

Back   Continue

On Your Phone

1. Under **"Account name"**, enter your **Southwest User ID**

2. On **"Account linked!"** page choose **"Skip"**

3. On **"Pro Tip"** page, choose **"Allow notifications"**

   This is to ensure you receive notifications when a duo push is requested.

4. On **"Improving your experience"** page, choose **"Continue"** if you consent to Duo Security collecting usage data. Otherwise choose **"Turn off"**

   Collecting usage data is COMPLETELY OPTIONAL and can be turned off at any time.
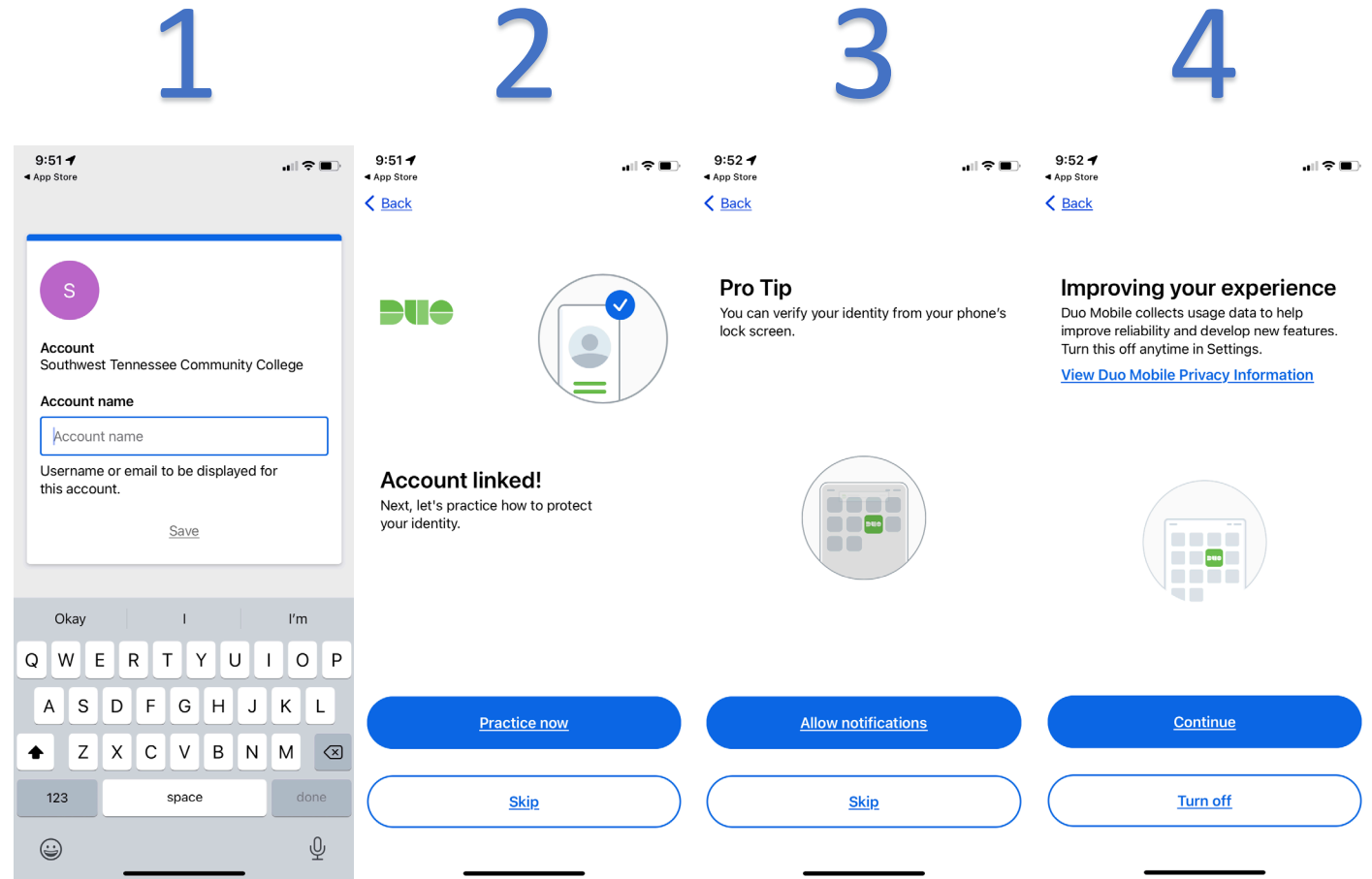
Back to Your Computer

1. Select under dropdown menu labeled **"When I log in"**: *"Automatically send this device a Duo Push"*

2. Setup complete! 🥳 🎉

3. Close out of your browser completely. Attempt to log into Banner or Self-Service to test out Duo!

TIP: When logging in make sure to check the box that says *"Remember me for 10 hours"*