



**Firearms and Other
Weapons, TBR Policy
7.01.00.00**

November 2, 2022

Office of General Counsel



Who May Carry Handgun--Overview

- Most adults, including students 21+, may have firearm secured in vehicle
- Full-time, non-student, adult employees with a permit may carry a handgun on or about their person
 - Excludes part-time employees
 - Excludes students (even if also a f-t employee)
 - Policy defines “full-time employee,” “student,” etc.
- See Ex. 1 (Guide to Gun Laws on Campus)



Transporting and Storing Firearm

- Most adults may transport and store a firearm
 - Anyone with handgun carry permit
 - Anyone who lawfully may carry handgun without permit, including students over 21 or students honorably discharged
- Requirements
 - Motor vehicle must be driven or parked where allowed
 - Firearm must be kept from ordinary observation and locked in trunk, glove box, interior of vehicle, or in a container affixed to vehicle if person is not in vehicle
 - No violation if person is in the process of securing firearm



Eligibility to Carry Handgun (Outside Vehicle)

- Permitless/constitutional carry does not apply on college campuses
- Must be a full-time employee
 - Full teaching load or equivalent
 - 37.5 hour schedule
 - Excludes anyone enrolled as a student at the institution
- Must have permit in immediate possession
- Carry only at institution (multiple campuses) at which employed
- Handgun cannot be subject to observation (unless used in defense of self or others)
- Must be concealed on person or concealed in briefcase/handbag within arm's reach



Requirements to Carry Handgun

- Register with all law enforcement agencies that have jurisdiction over college campus(es)
 - Community College PD (if applicable)
 - Municipal Police Department(s)
 - Sheriff Department(s)
- Register with the college designated security officer (police chief preferably)
- May not disclose carry of handgun with the intent to intimidate or threaten
- Ex. 2 is a policy summary and compliance aid for employees



Prohibitions on Handgun Carry

- Sports venues
- While under the influence or consuming alcoholic beverages/drugs
- Health care facilities, clinics, offices, etc.
- K-12 buildings, including parts of college dedicated to middle college
- Campus day care
- Public parks, playgrounds
- Formal meetings regarding disciplinary matters and tenure issues
- Where lessor prohibits possession (e.g., System Office)
- As otherwise prohibited by policy or law



College Requirements

- Designate a person responsible for institutional security (preferably police chief) to register names and identifying information of employees who are allowed to carry handgun
- Do not disclose list, except to person responsible for institutional security
- Only law enforcement may conduct searches
- May not take disciplinary action against student or employee for carrying firearm in accordance with policy/law



Violations of Policy/Law

- Policy tracks the law
- Discretion--violation *may* result in
 - Disciplinary action by college
 - Arrest by law enforcement
- Call 911 in emergency
- Neither disciplinary action nor arrest is mandatory
 - Police have discretion (as for other criminal violations)
 - If no police, president or designee has discretion whether to call police
- Base response on totality of circumstances, including threat posed by violation, whether intentional, and history of non-compliance

