

SOUTHWEST TENNESSEE COMMUNITY COLLEGE**SUBJECT: Committees, Councils, and Governance Groups****EFFECTIVE DATE: Fall 2020; Revised April 14, 2022****Purpose**

The purpose of this policy is to establish the commitment of Southwest Tennessee Community College (“Southwest” or “the College”) to provide opportunities for students, faculty, and staff to formally assemble to discuss College related matters and to share their thoughts with Senior Staff. It is the goal of the College to allow students and employees to have input in the development of policies and programs, understanding that the responsibility and authority for decision-making rests with the administration.

Policy/Procedure

Southwest recognizes the importance of representative participation by students and employees in institutional activities that affect them. Therefore, in accordance with the provisions set forth below, the President or the President’s designee will appoint students, faculty, and staff to serve as members of College committees, councils, and governance groups. Each body shall have leadership in the form of a chairperson, co-chairpersons, president and vice-president, or another form of leadership approved by the President or the President’s designee.

Standing Committees

Standing committees are permanent committees intended to address broad, designated subjects. These committees will continue from year to year, although committee members may change.

Ad Hoc Committees

Ad Hoc Committees are temporary committees that address specific subjects for only the time necessary to achieve intended results.

Student Government

Pursuant to Tennessee Board of Regents (TBR) regulations, the Student Government must adopt [by-laws](#) that shall be approved by the President. The Student Government president, must be elected by a general vote open to all students eligible to vote.

Faculty Senate

Pursuant to TBR regulations, Faculty Senate must adopt [by-laws](#) that shall be approved by the President. The Faculty Senate president must be elected by a general vote open to all faculty members eligible to vote.

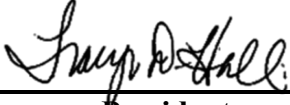
Other Governance Groups

Bodies of employees, who may be joined by student representatives, tasked with addressing matters related to their function(s) at the College or matters for which they possess relevant knowledge. Each [governance group](#) shall adopt by-laws to guide their actions and decisions.

Two representatives of each governance group will attend quarterly President's Cabinet meetings where they will present reports from their groups, participate in discussions regarding agenda items, and vote on matters before the Cabinet. Committee representatives will also attend Cabinet meetings at the request of the President or the President's designee. All attendees will share the information received at the meetings with their constituents.

ResponsibleSource of Policy: TBRAdministrator: President

Related Policy: _____

TBR Policy/Guideline: 1.03.10.00Approved: 
PresidentDate: April 14, 2022

