SOUTHWEST TENNESSEE COMMUNITY COLLEGE

SUBJI	ECT:	<u>Accidents or Inju</u>	ries
EFFE	CTIVE DATE:	July 1, 20	00
			athwest Tennessee Community College who is, consibility when a serious injury occurs.
	taken immediately foll ne of the trauma.	owing an acciden	t or injury may determine the seriousness or
Purpo	se		
The pu	• • •	establish a basic o	course of action in the event of a serious injury
	me there is a personal in scene will:	jury on campus th	e first staff member (instructor, lab tech., etc.)
1.	Call the Public Safety Office immediately at 333-4242 (Macon Campus) or 333-5555 (Union Campus). If Public Safety Office does not answer, call the Southwest Tennessee Community College operator by dialing Ext. 0. The Operator will try to contact Public Safety through radio or other means.		
2.	Determine the seriousne	ss of the injury.	
Source	Transition e of Policy: <u>Human Re</u>		Responsible Vice President for Business, Administrator: Finance & Info Systems TBR Policy Reference: N/A
Relate	d Policy: N	/A	TBR Guideline Reference: N/A
Approved: President			Date: July 1, 2000

- 3. If a Public Safety Office employee does not arrive immediately, decide if an ambulance is needed, and make the call or have the call made. (Note: The 911 emergency number should be used.)
- 4. If the victim is conscious, they should be transported to the hospital of their choice. (Note: St. Francis and The Med are the hospitals for individuals who do not have insurance.